

**St. Luke The Evangelist Catholic Church**  
School Council Meeting Minutes  
March 25, 2014

**Opening**

The regular meeting of the St. Luke The Evangelist Catholic Church was called to order at 7:30 p.m. on March 25, 2014, at St. Anne's by the Fields Episcopal Church by Marie Ott.

**Roll call**

Present: Kayla Crann, Kayla Curran, Travis Funseth, Fr. Larry Hoffmann, Dennelle Hogan, Marie Ott, Licia Pettit, Donna Townsend

**Discussion**

**Closing the interview process**

- Marie will call candidates who interviewed but weren't chosen for the position.
- Licia will draft an email to applicants who didn't go through the interview process.
- Applications will be shredded.

**Principal introduction**

- Contract has been signed. Finance committee still working through benefits.
- Kayla Crann will email the parish council president about the new principal, Sally.
- Amy Kort will write an introductory article about Sally.
- Sally will start attending meetings on a volunteer basis.
- Letter has been drafted and sent by the Diocese to request teachers for when the school opens

**Expectations for the coming year**

- Review admittance policy – who can apply/attend and get first dibs?
- Pre-school feeder and funnel from other schools?
- Before and after school programs?
- Develop Catholic identity
- Kayla Crann, Father and Sally to meet and discuss further

**Committees**

**Building committee update**

- No battery-operated soap dispensers
- Auto-sensor toilets and sinks
- Hand dryers; no paper towels
- Toilets in the kindergarten rooms
- Storm areas in the restrooms, hallways and flex room
- Gym – pricing equipment and will get hoops that raise
- Key codes or physical keys for classroom doors

**Meetings to attend**

- Budget – Marie & Donna
- Building – Dennelle
- Marketing – Licia & Donna

**New business**

- Group email list – Marie will respond to Mike, the webmaster's email, about developing a new email address for the board. Marie will monitor.
- Mascot and colors – School color discussion around purple, white and silver with ox or lion as the mascot. Licia will look at websites and contact local uniform companies for options. Then, we'll ask for parish input.

**Next Meeting**

- April 6 – social at Donna's
- April 22 at 7 p.m. at St. Anne's

**Adjournment**

Meeting was adjourned at 9 p.m. by Marie Ott.

Minutes submitted by: Amy Kort