

St. Luke the Evangelist School Board Meeting Minutes

Nov. 24, 2014

Call to Order

The regular meeting of the School Board was called to order at 7:03 p.m. on at St. Anne's by the Fields Episcopal Church by President Marie Ott.

Members present: Kayla Crann, Kayla Curran, Travis Funseth, Dennelle Hogan, Marie Ott, Licia Pettit, Donna Townsend

Staff present: Fr. Larry Hoffmann, Tonya Eaton

Approval of Agenda

Father added two new agenda items regarding a letter from St. Cecilia's regarding the Dominican sisters and Dr. Gubbels' retirement. Donna motioned to approve the revised agenda. Kayla Curran seconded the motion. All approved motion.

Approval of Minutes from Prior Meeting

There were no amendments. Kayla Crann motioned to approve the October meeting minutes as submitted. Licia seconded the motion. All approved motion.

Discussion Items

Election of President/Vice President: Dennelle motioned to maintain the current standings of Marie as president and Kayla Crann as vice president. Travis seconded the motion. All approved motion.

Uniforms:

Tonya edited the out-of-uniform policy sentence and routed the document to the group for review via email. The group discussed making edits to the shoe line, specifically regarding hard sole shoes. Shoes must be closed toe, closed heel, and hard soled. No wheels. Tennis shoes are ok. The group will research the temperature clause. Travis motioned to approve the revised policy. Kayla Crann seconded the motion. All approved motion.

The group voted on final (hunter green, white navy, khaki (gr. 6-8) and #77 Donald's plaid). Donna motioned to approve the final colors. Kayla Crann seconded the motion. All approved motion. Donna will have samples of the stitching coming tomorrow. Items go on sale in June but the website should go live once the logo has been approved.

Mission Statement/Goals for School Board: Tonya is still collecting data from the ranking from parents and home visits. Once we feel we have enough collection, we will pull the information and work on a mission statement from that. Tabled until next future meeting.

Items for Next Meeting: Common language/responses for parents one the admissions policy; go through the process of registering; marketing for registration; multi-student discounts

Reports

Tonya: Recruitment (including multi-family discount discussion): The group discussed suggested snow date backups, having a 2/3 classroom if we don't have enough students for grade three. Tonya is concerned about the perception to the public. Jennifer will pull names of St. Luke's parents of potential students.

Policy: She met with Dr. Gubbels and Denise Mulcahy and asked if we need to have a St. Luke policy manual. The diocese policy will oversee all policies. If there are any outside of those, we can write them. (What does Catholic identity look like?)

Building/Equipment Committee: The roof has been placed on sanctuary, plastic is on the windows, and the drywall has been started. The subcommittee will meeting in January.

Marketing: The electronic form has been well-received. STREAM (Science, Technology, Religion, Engineering, Art and Math) is the direction of this group.

Finance: The electronic SCRIP program has passed. Information was given on the new education savings account (ESAs) being proposed in the IA State Legislature. It would be open for every child requesting “choice to attend private school. Donna sent handouts on ESAs and representatives names for our districts.

Policy: The number the Iowa Code was removed because it is subject to change. The hiring/retention portion on the constitution will also be removed because it is more of an administrative responsibility.

Action items

Marie to send agenda for approval before next meeting.

Next Meeting

Next regular meeting is scheduled for **Dec. 17** at 7 p.m. at 4622 NW 4th Street, Ankeny.

Adjournment

Meeting was adjourned at 8:45 p.m. with a motion by Kayla Crann and a second by Dennelle. All approved motion.

Minutes submitted by: Amy Kort