

St. Luke the Evangelist Catholic School
Home and School Association Meeting

Date & Location: Tuesday, June 16, 2015, 6:30 pm – 7:40 pm (followed by tour of school)

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President – Absent	kwalsh717@gmail.com
Eric Peters, Treasurer	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Additional:

Maureen Edsen
Margery Pierce
Steve & Audrey Pins
Craig Oberreuter
Jackie Dunn
Kelley Royal
Jessica Bair
Cindy Clefisch

Agenda:

1. Opening Prayer

2. Introduction of Executive Board

3. Update on Teachers and School

- a. Have hired an Art teacher.
- b. Sue Fitzpatrick starts the week of June 22 as secretary.
- c. Several retired teachers have contacted the office and offering to volunteer.

4. Summer Activities

- a. Tuesday, July 7 – Popsicles in the Park from 6:30 – 7:30 pm, Dean Park
 - i. Sue F. will send an email/reminder to all
- b. Thursday, July 23 – Picnic – evening – time TBD
 - i. Tanya will try and have the teachers at this event.
 - ii. More information to follow
- c. Friday, Aug. 7 – Reading Program with Principal Eaton at 9:30 am at the school.
 - i. Chance for students and parents to interact informally.
 - ii. More information/email to follow
- d. St. Luke's Moms (Dads welcome too) – very informal group that gets together occasionally at a park. Email Melissa Teggatz if you want to be included on the email notice when they go out.

5. Revenue Sources

- a. Initially we are looking to build a working budget by only doing one or two select fundraisers.
- b. Ultimately use this money for playground equipment.
- c. Revenue discussion

- i. Income sources
 1. Fund-raising
 2. Box tops/soup labels – continue to bring into the school.
 3. Target Card – for those with Target Red Card or Target Debit Card – can designate St. Luke now.
 4. Amazon – www.smile.amazon.com – sign in (can use your current Amazon login) and designate St. Luke the Evangelist in Ankeny and a percentage of your order will go to St. Luke.
 5. Company matches – several companies in the metro area offer a match to contributions you make to St. Luke. Check with your human resources department for participation.

6. Fundraising Ideas

- a. Welcome any ideas.
- b. Looking for ideas that may involve the entire community to gain broader appeal.
- c. Ideas submitted:
 - i. Sparkle Run done at Crocker Elementary – similar idea
 - ii. Bike Ride – convert the current Our Lady’s Immaculate Heart to St. Luke to a fund raiser for us.
 - iii. Temporary tattoos
 - iv. T-Shirts
 - v. Spirit Shirts – special commemorative ones for the opening
 - vi. Little Longhorn stuff
 - vii. Holiday event – around Thanksgiving to Christmas possibly; maybe also have kids do an ornament design and sell that to the parish.

7. Social Media and Marketing

- a. Keep getting the word out about the school – Facebook, website, Twitter (insert addresses)
- b. Send any pictures for Facebook, website to Margery Pierce and she will post
- c. Thinking of creating a special Home and School page.
- d. Remember to keep comments positive.

8. Open Discussion

- a. Summerfest – July 9-12 –
 - i. St. Luke has a parade entry.
 - ii. Encourage all to be in the parade – an email will follow soon with more details.
 - iii. Any volunteers to work on the “float/ride” are welcome.
- b. Uniforms
 - i. Available from Donald’s - <http://www.donaldsuniform.com/home.php?cat=3708>
 1. Information on them - <http://www.donaldsuniform.com/pages.php?pageid=2>
 2. Sale currently going on through June.
 3. Can have shipped to St. Luke for free.
 4. Can be returned if tags are still on item.
 - ii. Percentage of sales come back to St. Luke.
 - iii. Must obtain the logo shirt through Donald’s.
 - iv. Can become preferred customer - http://www.donaldsuniform.com/skin/donalds_uniform/PDF/Preferred-Card-Flyer.pdf
 - v. Sat. June 27 and Sun. June 28 – will be available to try on all sizes and see designs.

- c. Friday, June 19 – Principal Eaton, Father Hoffmann and a parent will be on the Des Moines Catholic Radio during In The Heartland with Bishop Pates to talk about the new church and school. Available on 1150 AM and 94.5 FM

9. Closing Prayer

10. Special Activity – Tour of School and Church

Action Items:

Melissa Teggatz – will contact t-shirt printers and check on costs for doing special runs.

Tonya Eaton – will talk with Father Larry regarding timing of fundraisers.

Next Meeting – to be determined and communicated.