

St. Luke the Evangelist Catholic School
Home and School Association Executive Council Meeting

Date & Location: Monday, July 6, 2015, 7:00 pm – 8:45 pm

Attendees: Executive Council;
Melissa Teggatz, President teggatzfamily@gmail.com
Katie Walsh, Vice President – Absent kwalsh717@gmail.com
Eric Peters, Treasurer ericpeters14@gmail.com
Susan Grebasch, Secretary sgrebasch@hotmail.com

Absent: Tonya Eaton, Principal tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. School Picnic

- a. Thursday, July 23 with 6 pm start.
- b. Estimate 50 people attending.
- c. Contacting stores for donations but if that doesn't work out, will go with everyone bringing a "picnic to the picnic" – main dish and side to share with own beverages, plates, utensils, etc.
- d. Name badges – Tonya has some at the school and said we could use.
- e. Use St. Luke signs to put out at the picnic.
- f. North Creek Park/Shelter has been reserved for \$25 by Katie. Provides us all day/night access until 9 pm.

2. Fundraising Ideas.

- a. T-shirts
- b. Melissa checked on pricing and can come in at cost to us at \$9.00 for kids and \$10.00 adults.
- c. Do we have logo of a Longhorn?
- d. Also talked about ordering some of the stuffed longhorn animals and selling with bandana.
- e. Charge a fee in the future years for the Home and School Association to parents that would help create a baseline for activities. Would have to pass by School Board and probably not implement until next year.
- f. Thought of doing an Advent Bazaar and maybe a bigger thing in the spring.
- g. Crowdfunding?
- h. Create a listing to put online, provide to the school and parish of items they can do to help fund the school without costing anything – ex. Target Red Card, box tops, Amazon, etc.

3. Home and School Association Group

- a. Would like to change the name of the group from Home and School Association.
- b. Melissa will discuss a couple of options with Tonya and come back with consensus.
- c. Need to put material together regarding our governance:
 - i. What we do/our roles.
 - ii. Term limits/rotation.
 - iii. How selected/elected?
- d. Need to put together another publication/brochure to provide to members, sponsors, etc.

- i. What is the association?
 - ii. Set dates for events for upcoming year?
- e. Work streams to focus on:
 - i. Events that are best to do and their timing.
 - 1. How to grow awareness - in school and out of school; visible in the parish, Catholic community and Ankeny community.
 - ii. Determine what is the best fund raiser to the event.

4. Monthly Activity

- a. Talked of determining a date or day each month to just do a family activity, show a movie. Something not too involved.

5. Future meetings

- a. Will confirm that general Association meetings will be the second Monday of each month.
- b. Melissa will confirm this with Tonya.

Action Items:

- Susan Grebasch – will draft up email to send for Picnic once we have determined if we have donations or not.
- Melissa:
 - Will put together a sheet of options/costs of items that could be printed/sold to raise money.
 - Set up a meeting with Tonya to discuss outstanding issues and thoughts mentioned above.

Next Meeting – Executive Council, Monday, July 27, 6:30 pm at St. Luke.