

St. Luke the Evangelist Catholic School Family School Association (FSA) Meeting

Date & Location: Monday, August 31, 2015, 6:30 pm – 8:00 pm
St. Luke the Evangelist Catholic School, Ankeny, IA

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President – Absent	kwalsh717@gmail.com
Eric Peters, Treasurer	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. Opening Prayer

2. Welcome/Introductions

3. Special Guest: Jim Roths

a. Scrip

- i. Program where you can purchase gift cards for merchants at face value and percentage goes back to St. Luke either building or building/child's tuition.
 1. Introduction - <http://www.saintluketheevangelist.org/scrip-intro/>
 2. FAQs - <http://www.saintluketheevangelist.org/scrip-faq/>
 3. Policies - <http://www.saintluketheevangelist.org/scrip-policies/>
- ii. Some local merchants cards are available at mass, some local and national need to be ordered – full list and information - <https://www.shopwithscrip.com/>



Scrip form.pdf



Scrip restaurants.pdf

- iii. Currently only have about 100 families signed up.
- iv. Available each weekend after each mass.
- v. Unable to take credit card payment at masses due to credit card fee. May look into that though for future.
- vi. Can also sign up to order cards online:
 1. Have them shipped to St. Luke to pick up on weekend and pay in person. Usually order is placed on Sunday/Monday and cards arrive for next mass.
 2. Or if available, some merchants have option of getting online as an e-card and paying with credit card at that point with a minimal transaction fee.
- vii. E-card options allow you to purchase by phone and use within minutes usually – need MyScripWallet link available from Scrip website.
- viii. Need to sign up for PrestoPay ahead of time if you plan to pay with credit card online or use MyScripWallet.



Scrip
Presto-MyScrip.pdf

- ix. If you spend \$5000 or more over the year (Dec. 2014 – Dec. 21, 2015), the percentage back received can either be donated to St. Luke or split – half to St. Luke and half toward your own or another child's tuition. Need to fill out form.



Scrip rebate
agreement.pdf

- x. Always need for assistance and volunteers.

b. Bike/Walk/Run

- i. Done annually with Our Lady's Immaculate Heart Church.
- ii. Usually have 100 participants.
- iii. Approximately four miles from church to church, taking the safest route.
- iv. Most bike and walk, some runners.
- v. Try and get seven to eight sponsors who donate services and/or money. We ask for a minimum of \$300.
- vi. Only real cost is a T-shirt for everyone – approximately \$900.
- vii. Registration - \$15 per person, \$5 for kids (under 5 free but no t-shirt); \$40 max family registration fee.
- viii. Moving this year from the Fall to Spring 2016 due to new opening and numerous activities.
- ix. Request that the FSA help co-chair this upcoming event and then take over running of it in the future.
- x. FSA has agreed to do so.
- xi. Future option may be to have children/participants ask for pledges.

4. Committee Sign Ups



Committee
Listing.docx

- a. Looking for volunteers on the Social Committee since we have no one yet. Contact Katie Walsh if you are interested.
- b. Executive Council will be trying to set up meetings with the chairs of committees before the general FSA meeting in October to get a plan started for each one.

5. Treasurer's Report

- a. Reviewed ways to support St. Luke flyer.
- b. If you know of any programs, contact Eric Peters.

6. Support for the Teachers

a. Lunchroom Helpers

- i. Still need assistance on most days.
- ii. Also need for substitutes if you can't be a regular.
- iii. Need to come from 10 am – 1 pm.
- iv. Contact Melissa Tegatz if interested.

b. VIRTUS Training

- i. Anyone doing volunteer work within the school needs to take VIRTUS training and provide the certificate of completion to the office.

7. Uniform Exchange Update

- a. Still working on options.
- b. Another idea included an exchange program.
- c. Thought and discussion regarding if we give "money" vouchers that people can use to purchase other clothes.
- d. Tabled until future meeting.

8. Spirit Wear Fundraiser

- a. Working on order form with pictures.
- b. Looking at a different option for water bottles since the original option needed to be ordered in quantity of 150 at a time.
- c. Will have displays and order forms for Curriculum night, Tuesday, Sept. 8.

9. Principal Eaton Update

- a. Notified that the Ankeny Public Schools are donating some books for our Media Center.
- b. Librarian can always use assistance getting books and room organized. Check with the office to see if there is need/dates available.
- c. Curriculum Night – for parents only. Will begin at 6:30 pm in the church.
- d. Drop off/loading – getting better but request that parents put car seat on the passenger side to better assist. Also pull up as much as you can so more students can load in/out quicker.

Next Meeting – meetings will be held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, October 5.