

St. Luke the Evangelist Catholic School
Family School Association (FSA) Meeting

Date & Location: Monday, October 5, 2015, 6:30 pm – 7:45 pm
St. Luke the Evangelist Catholic School, Ankeny, IA

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President – Absent	kwalsh717@gmail.com
Eric Peters, Treasurer	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. Welcome

- a. Opening Prayer
- b. Introductions

2. News From Principal Eaton (she had to leave after update)

- a. Reminder that lunch menus are available on the school website (under About Our School tab).
- b. School pictures will be taken Wednesday, October 14. Information will be sent home with the students this week.
- c. Wednesday, Oct. 7 – the school will participate in the Iowa Healthiest State walk. Coach J will have stations set up and apples and oranges have been donated by Hy-Vee. Parents are welcome to attend: K/1st from 1-1:45 pm and 2nd/3rd from 2-2:45 pm.
- d. Future Recruitment – lots of interest from future Kindergartners. Looking at setting up an open house of the school and meet teachers/current parents in November/early December for people to visit. Will also do one in February during Catholic Schools Week. Maybe a Saturday? Have cookies, any other ideas welcome. Hope to invite Little Learners Preschool from Our Lady's Immaculate Heart Catholic Church.
- e. Grading system – weren't able to discuss at this time but Principal Eaton will address it at a future meeting. In the meantime, if you have questions, contact her.
- f. Oct. 12-16- Iowa Catholic Radio will feature St. Luke Catholic School during the week with Principal Eaton and Eric Peters features on Oct. 14 from 7-8 am. Be sure to listen.
- g. Oct. 19 is an in-service day at the school. If you need all-day day care, please let Principal Eaton know as soon as possible so she can have appropriate staffing.
- h. Oct. 29 – the school will be taking a field trip to Center Grove Orchard. This is a secret to the kids. Students will need to wear their green shirts that day. More information and volunteer information will be sent out closer to the date.
- i. Oct. 30 – the classes will have Halloween parties. More information will follow closer to the date.
- j. Reminder if you are working in the school or with the children, you need to take VIRTUS training. If you did it at Our Lady's, Sue Fitzgerald at the school can look up your certificate. Information on how to take the class is available on the FSA Facebook website.
- k. November – the classes will focus on studying various saints.

3. All Saint's Festival Meal

- a. On November 1.
- b. FSA will provide a meal as a fundraiser for us. Ideas included chili, hot dogs, soup, baked goods, etc.
- c. Past attendance has been 60 attendees. Timing is about 4-7 pm.
- d. Melissa will check to see if the church/school has a large drink cooler we can use.

- e. Will need a couple of people to serve.
- f. We will set up something on SignUp Genius as well as put something in the student's backpacks.

4. Contact information

- a. Please check emails, junk folder or promotion folder for emails from the school. Some people reported not getting them.
- b. There is a closed FSA Parents Facebook site. If you are not part of it and want to join, please let a member of the Council know or search for it on Facebook. It's a great resource of information.

5. Home Room Parents Responsibilities – currently have the following:

- a. Kindergarten Brandy Oberreuter – any more available?
- b. First Jamie Clyde
- c. Second Tori Brown & Melissa Teggatz
- d. Third Katie Walsh, Margery Pierce & Heidi Allen
- e. Specials Still need
- f. Main responsibilities include just being in contact with the teacher. Each teacher has different expectations.
- g. Try to make it to the FSA meetings and update us on what is happening or if there is a need for something.
- h. Try to get teachers to post wish lists on their Shutterfly sites – nothing is too small.

6. FSA Website

- a. Working to get material added.
- b. Anyone that knows web design or willing to even help, is encouraged to contact the FSA Council.
- c. Always looking for additional content, videos of kids in action, information, anything to help recruit people as they look at the site as well as keep parents informed.

7. Lunchroom Helpers

- a. Want to have someone each day. Still need extra help on Tuesday, Thursday and Friday.
- b. Volunteer from 10 am – 1 pm.
- c. Contact Melissa Teggatz if interested or have questions.

8. Treasurer's Report

- a. 10 Ways to Help St. Luke's has been updated and is the school website and FSA Facebook.
- b. Box Tops – currently have \$745.
 - i. Next mailing deadline is Nov. 2. Have into the school by October 16.
 - ii. Would like another co-coordinator.
 - iii. If possible, please trim the tops, put into zip loc baggies in amount of 50 in each. Keep the bonus tops separate.
 - iv. Looked at possibly having the Silver Cord (high schoolers) and/or 3rd graders (during indoor recess) do some cutting.
- c. Target Red Card program – being discontinued in May 2016 so get signed up and active now.
- d. Amazon Associates program – make sure to use the Amazon link on the St. Luke School or Church website to start your Amazon order. You still log in and can order, but going through the link makes sure that St. Luke gets anywhere from 4-10% back.
- e. Donations – we have currently received \$1300 with most of that being matched in future months.
- f. Total monies available to the FSA are approximately \$1300.
- g. Also discussed was spending money to send a teacher to a future conference. More details will follow as they become available.

9. Teacher Appreciation

- a. Money was spent Sept. 25 to send a cookie bouquet to the St. Luke's School to celebrate one month of school.

- b. Margery Pierce will organize with the kids and classes to make cards for Principal Eaton – whose birthday is this week.
- c. Start thinking about recognizing a specials teach each month?
- d. An idea to help/recognize a teacher is to take recess duty for them.

10. Fundraising

- a. Bike/Walk/Run in the Spring.
- b. Gala in November 2016 – decided to move to that date to give time to prepare. Possibly looking at first Saturday in November.
- c. Thirty-One sales – Melissa Teggatz is a consultant for Thirty-One products. We will do a sale this fall and she will donate her profits to the FSA. More information fill follow.
- d. Ninja Warrior Challenge – Kelly Royal will talk with Coach J to find out more about this.

11. Committees – unable to meet at this meeting, but want to have them get together before the next general meeting.

Next Meeting – meetings will be held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, November 2.