

**St. Luke the Evangelist Catholic School**  
**Home and School Association Executive Council Meeting**

**Date & Location:** Monday, October 19, 2015, 6:30 pm – 8:00 pm  
St. Luke the Evangelist Catholic School, Ankeny, IA

**Attendees:** Executive Council;

Melissa Teggatz, President	fsa-president@slte-school.org
Katie Walsh, Vice President	fsa-vicepresident@slte-school.org
Eric Peters, Treasurer	fsa-treasurer@slte-school.org
Susan Grebasch, Secretary	fsa-secretary@slte-school.org

**Agenda:**

**1. Mission**

- a. Drafted mission statement to present to the entire association at the next meeting.

**2. Tracking** – look at ways to start tracking activities that we have done this year as well as volunteer hours. Susan will start keeping a running list of activities for future reference. She will also look into ways to track volunteer hours and have options at a future meeting.

**3. St. Luke School Open House:**

- a. Saturday, Nov. 14 from 9-10 am. Will need volunteers from 8:30-10:30 am.
- b. Will only be for those currently in OHIL's Little Learners program.
- c. Tonya Eaton talking with teachers to have them present.
- d. Need 5 parents to participate.
- e. Also need a boy and girl uniform on display. Both will be provided by the council.
- f. Possibly have a Spirit Wear table set up.
- g. Will send out Sign Up Genius for cookies, donut holes, beverages, etc.

**4. Fundraising Thoughts**

- a. Agreed to go ahead with Thirty-One product sales in November through Melissa Teggatz. Will insert catalog and order information in the students' take-home material on Thursday, Oct. 29.
- b. Think of future restaurants that might be good/give percentage to group:
  - i. Chik-fil-a
  - ii. Wendys
  - iii. HuHut
  - iv. Pizza Ranch
  - v. Buffalo Wild Wings

**5. Expenses**

- a. Agreed to spend on the following:
  - i. Up to \$25 at Staples for a professional sign for the FSA.
  - ii. Bus transportation for the school trip to the Center Grove Orchard on Thursday, October 29.

**6. Agenda**

- a. Melissa will draft up the next agenda and include in the students' take-home material on Thursday, October 29.

**Next Meeting** – General Session, Monday, November 2, 6:30 pm at St. Luke Catholic School.