

St. Luke the Evangelist Catholic School
Family School Association (FSA) Meeting

Date & Location: Monday, November 2, 2015, 6:30 pm – 7:40 pm
St. Luke the Evangelist Catholic School, Ankeny, IA

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President	kwalsh717@gmail.com
Eric Peters, Treasurer	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. Welcome

- a. Opening Prayer
- b. Introductions

2. News From Principal Eaton

- a. Forty-five total kids now enrolled with a new family just joining this past month and possible one to come.
- b. Continuing talks with the Des Moines Dioceses regarding marketing efforts for the school.
 - i. Will be adding flyers to St. Luke Catholic School in Our Lady's Immaculate Heart (OLIH) and St. Luke Church new member packets.
 - ii. Possible start of a blog from parents writing about their experience, open up St. Luke School Facebook site for reviews.
- c. Mrs. Madison (3rd grade teacher) will be going on maternity leave soon and a substitute has been arranged.
- d. Report Cards – coming out Friday, Nov. 20. Using standard Diocesan system – 4-1 with 4 being highest. At this time of year, most students will be a 2 –which is standard/progressing.
 - i. Report card will be sent home, needs to be reviewed and signed and then sent back to school.
 - ii. Please call the teacher if you have any question.
- e. Saint Presentation – once dates are confirmed, Mrs. Eaton will let the parents know.
 - i. A grandparent bought saint statues for all the rooms.
 - ii. They will be blessed at the Friday mass on November 6.
- f. Field trip to Center Grove Orchard – went well and everyone had a good time. Will probably do again next year. Bus was paid for by the FSA.
- g. Playground Committee – comprised of Eric Peters (FSA representative), Coach J (school rep) and Doug Turnis (parent rep). They will start meeting this month to determine needs, phases of design and implementation.
- h. Thursday, Dec. 17 – Christmas Concert will be at 6:30 pm. Cookies and refreshments will be served.
 - i. Iowa Assessments – will be given to the second and third graders the week of Nov. 9.
 - j. Book Fair – receive dollar for dollar on sales in credit for the school to order books.
 - k. School emails – double check that they are not going into your spam or Promotions folder and that they are on your “safe” list.
 - l. If not on the Parish email (for example if your children are in the school but you aren't members of the parish), contact the office and let Jennifer Mulcahy know to add you.
 - m. First Communion will be the first weekend in May.

3. Committee Reports

- a. Hospitality – will provide school window clings to all the teachers as a gift.

- b. Social – there will be an Open House at the school on Saturday, Nov. 14 for Our Lady’s Little Learners. Hope to have most of the teachers present. Will serve juice, donuts, sell Spirit Wear. Using Sign-Up Genius for parent participation.
 - i. Caroling will be done in the December by the school.
 - ii. Will focus on more events after the first of the year.
- c. Financial:
 - i. Panera on Thursday, Dec. 3 – 10-20% on the number of people who come in and mention St. Luke or provide the certificate or show it on their phone. If we get 50 people then we get the 20% so come in separately as family members. Also use the Panera Scrip Card to purchase meals. Will also put this information in OLIH’s bulletin.
 - ii. Chik-fil-A – Monday, Nov. 9 – 5-8 pm, 15% of the total amount sold by those that mention they are with St. Luke. The Chik-fil-A cow will also greet the kids after school as they load up that afternoon. Sue will email the parish and will include in the bulletin. Will need to have a school representative there. They will also have a wheel for each person to spin (for a donation) to get coupons or prizes. This donation money will be all ours to keep.
 - iii. North Pole Crafts Fair – Saturday, Nov. 7 – will sell food and baked goods to visitors to support the FSA. A sign is being made by the art classes for it and the request has gone out for people to provide two dozen baked items to the church by Friday, Nov. 6. Margery Pierce is coordinating.
 - iv. Plastic Caps bench – information was provided to the group regarding a program where plastic caps can be turned in and can be made into a bench for the outside. FSA will begin looking into it.
 - v. Thirty-One fundraiser is on-going. There will be a display after the masses this weekend.
 - vi. Box Tops – approximately \$600 was sent in this past month.
 - vii. Soup Labels & other programs – need someone to head it.
- d. Sewer needed – to create a tablecloth for the sales events, fundraising programs, etc. If you know of anyone, please contact a FSA member. Possible idea of looking at the church group that does crafts.

Next Meeting – meetings will be held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, December 7.