

St. Luke the Evangelist Catholic School
Family School Association (FSA) Meeting

Date & Location: Monday, December 7, 2015, 6:30 pm – 8:00 pm
St. Luke the Evangelist Catholic School, Ankeny, IA

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President	kwalsh717@gmail.com
Eric Peters, Treasurer - Absent	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. Welcome

- a. Opening Prayer
- b. Introductions – Share a holiday tradition

2. Updates From Principal Eaton

- a. Before and After School Care – hired Donny Richardson; understand he loves to play ping-pong so if someone has a table to donate, that would be welcome.
- b. Lunch Update – hired someone to work/cook while Jenny Bell is on leave/surgery. Started this week.
- c. Playground Committee – comprised of Tonya, Eric Peters (FSA representative), Coach J (school rep) and Doug Turnis (parent rep). Met with companies and getting proposals and drawings/posters to display. Working in phases. Will need to go to Buildings Committee to talk about drainage. Expect initial phase to need cost to \$30,000.
- d. Catholic Schools Week – starting week of January 31. Will need someone to talk at the masses that weekend for approximately two minutes. Please let Tonya know if interested. Also, possibly have older students from St. Luke's lead the mass/do readings and have as students wear uniforms to the masses.

3. Catholic Schools Week Feb. 1-5, 2016

- a. Family Bingo Night? – offering Thursday, Feb. 4 for just school families.
 - i. Melissa to check with Tonya on liquor options/restrictions.
- b. January 24th Open House from 10-11:30 am – Need parent volunteers.
 - i. One parent in each classroom as well as others to help guide.
 - ii. Will send out Sign-Up Genius.
 - iii. Melissa checking on getting a banner/signs made.
 - iv. Will also put information in the church bulletin.

4. Need Parents to Head Certain Events and Activities. Pass around sign-up sheet.

- a. Try and get a sign-up sheet in the parent registration packets.
- b. Suggestion of sign-up sheet should have mandatory participation attached to it. Still to be decided.

5. Christmas Program and Family Social Thursday, December 17th @ 6:30 pm

- a. Need volunteers for cookies, juice, cups, napkins, set up tables, clean up.
- b. Sign Up Genius will be sent out.
- c. Cookies/drinks/goods can be brought that night.

6. Next Spirit Wear order will go in shortly after the open house on January 24th.

- a. Will be looking a quality and possibly new vendor for next year.

7. Thirty-One Fundraiser raised \$660 for the playgroup. Check will be in next week. If you have not gotten your stuff yet, please contact Melissa Tegatz.

8. Teacher Christmas Gifts

- a. FSA will give the window clings to each teacher.
- b. FSA will doing something for them during Catholic Schools Week and possibly Teacher Appreciation Week in the Spring.
- c. Decided each person will do their own thing.
- d. Don't have to do anything elaborate – a nice hand-written card is welcome as well.
- e. Don't forget about the Specials teachers (art, music, P.E., Spanish, etc.)
- f. Send out a reminder about the specials to the parents through Homeroom coordinators and Facebook site.

9. Office needs "used" uniforms for when students have accidents. Please consider donating to the school when you child outgrows his/her uniform.

10. Other Information

- a. **Clear Channel digital billboards** in Ankeny. Have donated space to advertise for St. Luke. Be on the lookout for them on South Ankeny Blvd. across from Ankeny High School and on First Street by Fazoli's.
- b. **Fundraiser options?**
 - i. Collect recycling cans from the holidays/new year and have everyone drop them off in a trailer at the weekend masses on January 2/3. Melissa checking and letting us know.
 - ii. Plastic lid/bench – need to have Eric follow up on status.
 - iii. Sell Butter Braids? Although expensive, make great profit. May be a good thing to sell before Easter. Need to look into it more.

11. Important Dates

- a. **December 16th – dismiss at 12 pm, no lunch served**
- b. **December 17th – Christmas Program at 6:30 pm**
- c. **December 18th – Caroling at retirement home**
- d. **December 22nd – Mass (8:30 am), Holiday Parties (10:30-11:15 am), Sing Along (11:15 am), Dismiss at 12 pm, no lunch served**
- e. **January 4th – School resumes**
- f. **January 16th – Church/School Fun Night** – working with the Knights of Columbus. Possibly get popcorn machine and Pepsi drinks.
- g. **January 24th – School Open House 10 – 11:30 am**
- h. **January 26th – Registration for 2016-2017 School Year Opens at 8:30 am.** Currently registered families will receive more information and deadlines to register ahead of time.
- i. **January 28th – Snow date for Registration**

12. Closing Prayer

Next Meeting – meetings will be held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, January 4.