

St. Luke the Evangelist School Board Meeting Minutes December 15, 2015

Call to Order

The regular meeting of the School Board was called to order at 7:06 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Kayla Curran, Licia Pettit, Amy Thompson, Dennelle Hogan, Travis Funseth, Shawn Althaus

Members absent: Kayla Crann

Staff present: Tonya Eaton

Approval of Agenda

Agenda approved.

Approval of Minutes from Prior Meeting

Minutes approved.

Discussion Items

Family School Association: Margery Pierce served as FSA representative and updated the board on the FSA's activities. The group plans a social in the gym after the Christmas program, looks to raise money with aluminum can donations after the holidays and plans to participate in Catholic Schools Week activities.

Marketing: The electronic billboards will be active soon. Licia will send a thank-you note to the Clear Channel representatives responsible for letting us have the free advertising. The board discussed a Chamber of Commerce membership in the New Year. The motion to join the Chamber passed. Tonya will contact them and Amy will follow up and attend Chamber events. Tonya had planned to have a parent speak at St. Luke Masses regarding the school the weekend of 1/31. The board discussed other ideas such as having an older student who has been in Catholic schools speaking at the Mass, moving the speaking dates to before registration, and having a parent/student speak at OLIH. Tonya is also planning on having St. Luke students lead parts of the Mass that weekend and attend in uniform.

Registration: Registration information has been in the bulletins at both churches. Current families will receive registration forms on 1/8. Registration will open for new families at 8:30 am on 1/26. The board had continued discussion on registration policies. Nothing will be changed for this year, but for next year the board thinks that policy verbiage needs to be strengthened and staggered enrollment considered for St. Luke's members.

School and Classroom update: The playground will likely be 50K total. Drainage is the biggest issue and expense, but it must be handled correctly or whatever surface cover and equipment we get will not last. The first phase is a K-3 set of equipment which will include three slides, climbing apparatus and more. Then a 3-6 grade set of equipment will include bigger slides and a rock wall. A separate set of six swings is in the plan as well. In the classrooms, Advent activities are in full swing. St. Luke's School is now on all

local networks and radio for weather-related dismissals except the WHO Metroline, which requires a higher enrollment.

Mission Statement: The board needs to enunciate specific goals for itself as well as a written mission statement. All board members are to write a mission statement or an outline of one and send it to Travis by 1/20.

Strategic Planning: Tonya asked that the board outline a specific plan as to what is important for our school going forward. What is important that our students learn at our school, and what can we offer specifically in junior high to retain our students.

Finance: The budget will be done in January. Registration fees will stay the same (\$150 per student) which is comparable to other schools in the diocese. Tuition may increase, this will be discussed at our next meeting.

Next Meeting

Next regular meeting is scheduled for January 26 at 7 p.m. at St. Luke's.

Adjournment

Meeting was adjourned at 8:28 p.m.

Minutes submitted by: Margery Pierce