

St. Luke the Evangelist Catholic School
Family School Association (FSA) Meeting

Date & Location: Monday, February 8 2016, 6:30 pm – 8:25 pm
St. Luke the Evangelist Catholic School, Ankeny, IA

Attendees: Executive Council;

Melissa Teggatz, President	teggatzfamily@gmail.com
Katie Walsh, Vice President	kwalsh717@gmail.com
Eric Peters, Treasurer	ericpeters14@gmail.com
Susan Grebasch, Secretary	sgrebasch@hotmail.com
Tonya Eaton, Principal	tonya.eaton@saintluketheevangelistschool.org

Agenda:

1. Welcome/Prayer

2. Updates from Mrs. Eaton

a. Playground

- i. Looking at proposals this Wednesday, Feb. 10.
- ii. More information will be going out soon.
- iii. Will be going to the Church Facilities Group soon.

b. Registration/Kindergarten Wait List

- i. Waitlist of 7 for Kindergarten, 25 registered.
- ii. Still encourage families to register. If enough, possibly go to school board to open second class.

c. Mentoring New Families

- i. Want to set up so that all new incoming Kindergartners are matched up with current parents.
- ii. More information will come closer to spring.

d. Tree/Garden Planting

- i. Working to create garden where all the kids will help graph trees from family farms to the ones being put into the garden.
- ii. Working on grant to help with this.
- iii. Church Social Concerns committee will take care of the garden over the summer while students are out.
- iv. Thought is that food produced would be used in the lunches as well as give to local food pantries.

e. Other

- i. March 2 – Dr. Seuss Day – doing something at the school.
- ii. Catholic Schools Week went very well.
- iii. Vintage Hills visit during Catholic Schools week was big success. Planning to do more trips this year.
- iv. Ribbon Cutting – neat day. Representative Koester was there and invited the 3rd grade class to visit the Capital this year.
- v. There will be no Knights Golf Tournament benefiting the school. This was thought to be a fundraiser for the playground.
- vi. 2016-2017 School Calendar – Working on and hope to take to the next School Board meeting for approval. Will post once it's been approved.

3. Bike/Walk/Run – Kelly Royal

- a. May 22, 2016 at 2:00 pm.
- b. Go from Our Ladies Immaculate Heart to St. Luke.
- c. Will have at St. Luke's/finish line

- i. Inflatables
- ii. Food – hot dogs, popcorn, Gatorade, water, possible milk
- d. Working on sponsor levels
- e. Possible children getting sponsors to earn name on a t-shirt, build community relations.
- f. Registration fee still being decided. Possible family cap; age four and under free.

4. Fundraising Update:

- a. Chocolates from Westwood Elementary – Westwood sold earlier this school year and has boxes left over. Willing to have us take over at cost and sell. Moving forward in looking into this.
- b. Butterbraids – decided to pass at this time due to logistics.
- c. Restaurant Nights - Raised \$280.00 from Z'marik's last month.
- d. Finance Update – continue to do well; little has been spent.
- e. Keep ideas coming – have to vet through the Fundraising Committee and the School/possible Church, but want to hear them.

5. Social Update

- a. BINGO strong turn out
- b. Next Family Night in April – Ideas?
 - i. Thursday seems to work well.
 - ii. Like the simple snacks, maybe do organized games, PE equipment
- c. Need someone to lead Summerfest Parade and summer social events
 - i. Thought of possible outdoor movie.
 - ii. Summer picnic.
 - iii. Amanda Peffer will help with the float design for Summerfest.

6. Hospitality Update

- a. Conference Meals needed next week – only need for the four grade level teachers. Decided to have them order in from two restaurants and the FSA will cover the costs.

7. Uniform Exchange – make sure you are communicating your needs on the Facebook page or donate to the school to use when students have accidents.

8. Gifts for Teachers

- a. Valentine's Day – group decided to spend \$50 on each teacher and \$25 for the librarian in Amazon gift cards. Decided they could use the gift cards while school was in session versus waiting until Teacher Appreciation Week which is in May and school is just about done. Eric Peters will order then through our on-line link and benefit the school with our rebate program.
- b. Teacher Appreciation Week – will decide on something for them at a later date.

9. Parent Concerns to School Board

- a. Need parents to attend next school board meeting. Meeting is the fourth Tuesday of the Month (next meeting is Feb. 23.)
- b. School board needs to hear from us about concerns, ideas we have.
- c. They are currently working on strategic plan.
- d. Each meeting offers an open forum where they listen, take notes but won't discuss at that time.
- e. Need to let the board know a week ahead of time if you want to present.
- f. FSA members will rotation representation at each meeting.

10. Other Information – Questions, Concerns

- a. **Marketing** – will put announcement in the bulletin looking for someone with marketing experience willing to help – both on projects and possible website.
- b. **Specials Teachers (art, music, PE, Spanish)** – Amanda Peffer is going to work with them to set up a wish list poster to have on display at the conferences.
- c. **FSA Vice President** – current VP, Katie Walsh, will be moving around Easter to Kansas City. Looking for anyone interested in replacing her.

- d. **Little Learners at OLIH liaison** – replacement for Katie needed in that role.’
- e. **Parish Council** – Mike Walsh was on the council and will be leaving that position. Without him, there is no one on the council with kids in school. Encourage someone to take up that position to keep our school interests in mind. It is a three-year commitment but not hugely time consuming.
- f. **Misc.**
 - i. Brandi Oberreuter is going to set up a program where all the forms we tend to need and use could be scanned and stored. Looking at Box.com. Examples would be donation forms from local businesses.
 - ii. Offering DISH program at Hy-Vee on Feb. 29. Contact Brandi for more information/participation. Group gets together and makes several meals to take home.
 - iii. Recycling cans/bottles – look at possibly offering again at Memorial Day.
 - iv. Continue to bring in lids for the park bench program. Already have filled the first bin.

11. Important Dates

- a. **February 16 & 18 - Conferences**
- b. **February 19 – No School**
- c. **March 7 – FSA Meeting**
- d. **May 22 – Bike/Walk/Run**

12. Closing Prayer

Next Meeting – meetings will be held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, March 7. Encourage everyone to personally invite someone to the next meeting.