

**St. Luke the Evangelist Catholic School  
Family School Association (FSA) Meeting**

**Date & Location:** Monday, March 7, 2016, 6:30 pm – 7:55 pm  
St. Luke the Evangelist Catholic School, Ankeny, IA

**Attendees:** Executive Council;

|                             |  |
|-----------------------------|--|
| Melissa Teggatz, President  | <a href="mailto:fsa-president@slte-school.org">fsa-president@slte-school.org</a>         |
| Katie Walsh, Vice President | <a href="mailto:fsa-vicepresident@slte-school.org">fsa-vicepresident@slte-school.org</a> |
| Eric Peters, Treasurer      | <a href="mailto:fsa-treasurer@slte-school.org">fsa-treasurer@slte-school.org</a>         |
| Susan Grebasch, Secretary   | <a href="mailto:fsa-secretary@slte-school.org">fsa-secretary@slte-school.org</a>         |
| Tonya Eaton, Principal      | <a href="mailto:tonya.eaton@slte-school.org">tonya.eaton@slte-school.org</a>             |

**Agenda:**

**1. Opening Prayer and Introductions**

**2. School Updates – Mrs. Eaton**

- a. Strategic Planning Meeting
- b. Playground
- c. Upcoming Events
- d. Other
  - i. Financial Aid - be sure to apply for to the Catholic Tuition Organization (CTO). There is also some money donated to St. Luke's that will be available to the families but based on financial aid – use the CTO forms to help in that distribution.

**3. Vice President Candidates**

- a. Katie Walsh is moving so opening created for VP.
- b. Introductions from Jamie Clyde and Justin Williams
- c. Voting took place with secret ballot – results announced Tuesday – Justin Williams

**4. Treasurer's Report – Eric Peters**

- a. Playground fund has \$3500 currently.
- b. General account separate from that has approximately \$3000. This comes mainly from spirit wear sales and contributions.

**5. Fundraising Update – Eric Peters**

- a. Lady's to Luke's Bike Walk Run forms were handed out – including registration, sponsor and family fundraising.
- b. Still need ideas for events at the finish line. Had looked at inflatables but insurance too costly. Let Kelly Royal or Brandi Oberreuter know if you have any ideas; want to help.

**6. Social Update**

- a. Still need volunteers for committees (listed below).
- b. Several parents participated in Hy-Vee DISH program in February. Great turnout and enjoyment. Hope to try and do a monthly parent gathering in the future.
- c. Next FSA Family Night will be Thursday, April 14, time TBD.

**7. Hospitality Update**

- a. Conference meals well received.
- b. Amazon gift cards given to teachers at Valentine's Day from FSA – great feedback and appreciation from the teachers.

- c. Kindergarten Visit Day, parent helpers. – Thursday, May 12 we will have a visit day for future kindergartners. Will need parents help that day. Time and more information to follow.
- d. Logo'd tablecloths from Donalds – due to credit received from purchases, we will be ordering two tablecloths with the St. Luke's logo to use at functions.
- e. Longhorn Corral – working with the church to have an area of the gathering space dedicated to the school, activities, events, showcase art, music, etc.

## 8. Other

- a. Volunteer List – some positions could use another person (see list below).
- b. Parents to School Board – update by Maureen Edsen.
  - i. FSA parents visited last School Board meeting and expressed desire to have incoming Kindergarten cap at 20 students and if need, create a second class.
  - ii. Seemed like there was positive feedback from the board.
  - iii. Contact School Board via email/sign supporting cap size of 20 and starting 2 sections next Fall.
  - iv. School Board members – Kayla Crann, Kalya Curran, Travis Funseth, Dennelle Hogan, Licia Pettit, Amy Thompson and Shawn Althaus.
- c. Parents Prayer Group- looking to start a group. A survey was sent out on times that might work but still open to suggestions.
- d. FSA approved purchasing some decoration fabric for use by teachers for Fine Arts Night display.

## 9. Important Dates:

- a. March 22 – School Board Meeting – 7:00 pm
- b. April 2 – St. Luke's Vision Planning Meeting – 8:30 – 11:30 am, all invited
- c. April 4 – FSA Meeting – 6:30 pm
- d. April 14 – Family Night in the Gym – time TBD
- e. April 26 – School Board Meeting – 7:00 pm
- f. April 28 – Fine Arts Night – music program as well as art display, FSA will provide drinks and cookies
- g. April 29 – Special Person Day – used to be Grandparents Day but opened up now to anyone that the student deems special.
- h. May 2 – FSA Meeting – 6:30 pm
- i. May 12 – Kindergarten Visit Day
- j. May 22 – Lady's to Luke's Bike Walk Run

**Next Meeting** – meetings are held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, April 4. Encourage everyone to attend.

## **Fundraising/Marketing Committee**

**Report to Eric Peters, FSA Treasurer/Justin Williams, FSA Vice President**

Gala/Large Fundraiser to be held in 2016-2017 School Year (3): Amy Thompson, Jayna Beal, and Jamie Clyde

Bike/Walk/Run (2): Kelly Royal and Brandy Oberreuter

Script (1): Darlene Huberty

Restaurant Spirit Nights (1): STILL NEED

Book Fair (2): Steve and Audrey Pins

North Pole Craft Show (2): Margery Pierce and Heidi Allen

Box Tops (2): Jordan Niedergeses and Kelly Royal

Soup Labels (2): Jackie Dunn and Brandy Oberreuter

Spirit Wear (1): Margery Pierce

Summer Fest Parade (2): Amanda Peffer and STILL NEED ONE MORE

Marketing (2): Margery Pierce and STILL NEED ONE MORE

Contact to the Knights of Columbus (1): Craig Oberreuter

## **Social/Hospitality Committee**

**Report to Melissa Teggatz, FSA President/Susan Grebasch, FSA Secretary**

Welcome New Families (1): Maureen Edsen

Lunchroom Volunteer Coordinator (1): STILL NEED

Library Help Coordinator (1): Jamie Clyde and Raquel Smith

Room Parent Coordinator (1): Heidi Allen

Uniforms/Donald's Contact (1): Jackie Dunn

Conference Meals (1): Melissa Teggatz

Field Day (2): Jayna Beal and STILL NEED ONE MORE

OLIH Little Learners Contact (2): Brandy Oberreuter and Jordan Niedergeses

Family Social Activities (2): Jamie Clyde and Melissa Teggatz