

**St. Luke the Evangelist Catholic School**  
**Family School Association (FSA) Meeting**

**Date & Location:** Monday, April 4, 2016, 6:30 pm – 8:18 pm  
St. Luke the Evangelist Catholic School, Ankeny, IA

**Attendees:** Executive Council;  
Melissa Teggatz, President fsa-president@slte-school.org  
Justin Williams, Vice President - Absent fsa-vicepresident@slte-school.org  
Eric Peters, Treasurer fsa-treasurer@slte-school.org  
Susan Grebasch, Secretary fsa-secretary@slte-school.org

**Agenda:**

1. **Thank You Treats** provided by the St. Luke's teachers to the FSA as a thank you.
2. **Welcome** prayer and discussion on spring activities parents and children are planning.
3. **Field Day** – Coach J presented on this activity running on Monday, May 23 (subject to weather – may switch if inclement).
  - a. All school kids will be out at the same time.
  - b. Will run for about 2-2 ½ hours with 8-10 stations.
  - c. Timing to be determined – may include a half day of games.
  - d. Parents are welcome and can rotate with their children from station to station; take pictures.
  - e. There will be a tug-of-war at the end followed by treats/popsicles/water stations.
  - f. Kids should bring extra clothes in case they get wet/dirty. Will be out-of-uniform day; welcome mesh shorts.
  - g. More communication will be sent home as plans are finalized.
4. **Principal Eaton Update**
  - a. School Calendar for 2016-17 is done but waiting to confirm and add First Communion. Hopefully coming out in the next week or two.
  - b. Granger Assumption School closing - prayers for those families and staff impacted.
  - c. Registration
    - i. Still awaiting finalization on two Kindergarten classes.
    - ii. Still need incoming 3<sup>rd</sup> graders.
  - d. National Catholic Education Association Conference – Tonya attended. Great opportunity to interact with other Catholic administrators and teachers.
  - e. Upcoming Field Trips
    - i. April 20 – 1<sup>st</sup> graders to the Zoo.
    - ii. May – date to be determined, visit Holy Doors in the city. Hope to visit the Basilica, Our Lady of Americas and have a picnic afterwards. Still finalizing.
    - iii. Kindergarten Visit Day – Thursday, May 12. Current Kindergartners will have the day off (1-3 will still meet). This will be a day for incoming Kindergartners to come and meet the teacher, see what happens in a day and take assessment tests. There will be a morning and afternoon session – will need current parent volunteers – please email Tonya will preference (AM/PM or both) if you can help.
  - f. Cafeteria Assistance – have several dates that current volunteers are unable to be there so need coverage:
    - i. April 18, 25, 26, 28, May 12 (believe these have all been filled by this time).
    - ii. Always need help so consider if you can help as well as start to consider for next year. Usually need someone there from about 10 am – 12/12:30 pm.

## 5. Bike Walk Run

- a. Sunday, May 22 starting at 2 pm, meet at Our Lady's Immaculate Heart at 1:30 pm.
- b. Finish line will have games, balloon artist, field games, food (Knights providing hot dogs, popcorn), drinks, etc.
- c. Sponsors – still need – please consider asking your company or any others. There are three different levels.
- d. Need help in following up with sponsors that we have received confirmation of donations – picking up the donations closer to the event
- e. Kid Sponsorships – need them to go out and get pledges. \$5 increments, shooting for \$25 which will get them their name on the t-shirt and includes one registration for them (\$10 value).
- f. Forms and information can be found on the St. Luke Parish Website on the main page as well as under the Misc. tab at the very bottom.
- g. Possibly have Homeroom Parents follow up after Tonya sends out information.
- h. Will need volunteers to help with the event and help coordinate where they should be.
- i. Please get the word out to friends and neighbors.

## 6. Gala Fundraiser

- a. Still working on a date.
- b. Really need people to help in planning and generate ideas.
  - i. Looking at formal adult dinner
  - ii. Some sort of auction (live and possibly silent)
  - iii. Sponsorships – contact and start putting together packages.
- c. If want to help, please contact Jayna Beal or Eric Peters.
- d. Still trying to figure out how to appeal to all ages, types and the community.

## 7. Potential Golf Outing – Justin looking at logistics/plan for us to do our own golf outing (one in conjunction with Knights fell through this year).

## 8. Parents in Prayer Group

- a. Will meet on Friday's after Mass in the back of the church.
- b. Children welcome
- c. Prayer Chain – Maureen Edsen offered to be the contact person.
- d. Melissa will send out more information.

## 9. Thursday, April 14 – Family Night – Movie

- a. Trying to get popcorn machine.
- b. Come in pjs.
- c. Need movie ideas

## 10. Author Visit – Monday, April 18. Michelle Nelson Schmidt (What If Monster and Bob the Unicorn) will come to school and read to students.

## 11. Teacher Appreciation coming up in May

- a. May 2-6
- b. Possible activities/schedule
- c. Monday – Bring a Flower for Your Teacher - Several parents will donate vases and we'll have the students bring in flowers one day.
- d. Tuesday – Have students write a letter to/make a card for their teacher.
- e. Wednesday – Provide snacks
- f. Thursday – Gift Card Bouquet?
  - i. Looking at putting together gift card bouquets for them. Limit amounts to \$5 and \$10 on the cards. Parents can turn them into the office and they bouquets will be put together. Depending on the number of cards will determine the number of bouquets and how large.
- g. Friday – Provide Lunch

- h. More information will be forthcoming.
- i. Wednesday, May 11 - Knights of Columbus celebrate the Religious Education teachers and St. Luke's teachers.
  - i. Knights will do cooking.
  - ii. Will need parents support in serving, tear down. Total of 6. Let Melissa know if you can help.

**12. Summer Activities** - keep similar to last year

- a. Thursdays at 10 am – Summer Park Play Dates - get I list created before the end of school of dates and parks for people to meet – optional
- b. Wednesday, June, June 22 at 6:30 pm – Popsicles in the Park
- c. Saturday, July 9 – Summerfest Parade – need students and parents to participate
- d. Thursday, July 28 at 6 pm – Picnic
- e. Tuesday, August 9 at 10 am – Read with Principal Eaton

**13. Uniforms** – reminder that Donald's Uniforms will ship to the school free once a month. Will work with Donald's to determine a date that will be and let the parents know.

**14. Important Dates**

- a. April 14 – Family Night in the Gym
- b. April 18 – Author/Illustrator Visit
- c. April 26 – School Board Meeting at 7 pm
- d. April 28 – Fine Arts Night
- e. April 29 – Special Person Day
- f. May 1 – First Communion
- g. May 2 – FSA Meeting at 6:30 pm
- h. May 11 – Teacher Appreciation Meal
- i. May 12 – Kindergarten Visit Day (no school for current Kindergartners)
- j. May 13 – No School (all school)
- k. May 22 – Bike/Walk/Run at 2 pm
- l. May 23 – Field Day (Rain Date May 26<sup>th</sup>)
- m. May 27 – Last Day of School – Out at 12 pm

**Next Meeting** – meetings are held the first Monday of each month starting at 6:30 pm at the school. The next meeting will be Monday, May 2. Encourage everyone to personally invite someone to the next meeting.