

**St. Luke the Evangelist Catholic School**  
**Family School Association (FSA) Executive Council Meeting**

**Date & Location:** Monday, April 18, 2016, 6:30 pm – 8:35 pm  
Main Street Cafe, Ankeny, IA

**Attendees:** Executive Council;

Melissa Teggatz, President	fsa-president@slte-school.org
Justin Williams, Vice President	fsa-vicepresident@slte-school.org
Eric Peters, Treasurer	fsa-treasurer@slte-school.org
Susan Grebasch, Secretary	fsa-secretary@slte-school.org

**Agenda:**

1. **Reviewed movie night** participation, reaction, thoughts.
2. **Fundraising:**
  - a. **Golf Outing** – committee approved to start checking into logistics. Justin will start gathering.
  - b. **Sponsors** – don't want to tap out the sponsors or overlap too much with fundraising activities so committee is setting up a directory. Justin to work with Jayna Beal (Gala Fundraiser Chair) and the Bike/Walk/Run committee to create directory and develop consistent message to use with sponsors.
  - c. **Calendar of Events** – committee setting up calendar and budgeting for 2016-17.
3. **School Board** – attending next FSA meeting to discuss decision and implications of adding second Kindergarten class for 2016.
4. **Talent Survey** – discussed ideas to gather information on parents regarding their interests, where they can help, contact list with names and/or phone numbers/emails.
5. **Sympathy/Funeral Gift Ideas** – part of directive as FSA is to comfort families and staff in their time of need. Discussion centered on approximate expense or gifts that should be used for guiding principles.
  - a. Idea of setting up a Bereavement Committee/Contact Person along with the homeroom parents that Principal Eaton would contact if something happens. Maybe ask Maureen Edsen since she is doing the Prayer Chain.
  - b. Need to come up with name for group.
6. **School Supply Kits** – Justin provided example of school supply kits that can be purchased pre-done, includes most everything needed and either packaged by a company or done by the parents. Many public schools currently do. No action taken but something to consider in the future.
7. **Restaurant Spirit Night** – looking at another place yet this school year, possibly one in the summer.
8. **Teacher Profiles/Wish List** – trying to find a location online that these could be kept for parents to reference throughout the year and get to know about the teachers each year.

**Next Meeting** – General Session, Monday, May 2, 2016, 6:30 pm at St. Luke Catholic School.