

# St. Luke the Evangelist School Board Meeting Minutes

## June 20, 2016

### Call to Order

The regular meeting of the School Board was called to order at 7:05 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Kayla Crann, Kayla Curran, Licia Pettit, Amy Thompson, Dennelle Hogan, Shawn Althaus

Members absent: Travis Funseth

Staff present: Tonya Eaton, Father Larry Hoffmann

Visitors present: Dr. Tracy Bonday, superintendent of Diocesan Schools

### Approval of Agenda

Agenda approved.

### Approval of Minutes from Prior Meeting

Minutes approved.

### Discussion Items

FAST Testing: Tonya presented the FAST testing results from the winter test and the spring test for each grade. This test assesses reading speed and accuracy. Students who don't make benchmark are given daily interventions in class. This test is required for public schools, optional for private.

Curriculum: A new handwriting curriculum will be used next year. These workbooks combine Catholic teaching with handwriting skills; print and cursive, kindergarten through 4<sup>th</sup> grade. A new vocabulary curriculum will be implemented next year as well for 2<sup>nd</sup> through 4<sup>th</sup> grades. The books combine words, definitions, proper usage in stories, synonyms, antonyms and have a coordinating computer program.

May Financial Report: All accounts are in good standing and the school is within budget. A shortfall in the nutrition program is made up by a surplus in the wraparound care program.

Scholarship: The Knights of Columbus at Our Lady's Immaculate Heart would like to donate a yearly \$500 tuition scholarship for an OLIH student attending the school. The St. Luke's board will determine each year's designee.

Admissions Policy: The board had an extensive discussion regarding our admissions policy. Dr. Bonday was available to give advice and counsel on this topic. The board determined the following changes should be made to the current admissions policy: to put siblings of current students ahead of employee's children in the order of registration priority, to define an "active parishioner" as having participated in six months of tithing and parish ministries (a non St Luke's parishioner would need a letter from their parish priest affirming active parishioner status). Kayla Crann motioned the changes be approved, Denelle seconded and all approved.

Handbooks: The faculty and student handbooks need to be read by board members and approved by July 22<sup>nd</sup>. They will be sent out electronically.

Group Photo: The School Board photo will be taken this fall after board elections.

Elections: Kayla Curran, Licia Pettit and Travis Funseth will all be rotating off of the board. An election will be held to fill these vacancies. Licia will send an email to Sue with an announcement for the church bulletin regarding the election and to Jenifer so she can send out an email to the parish. The election will be the weekend of August 27-28. Candidates need to have their information submitted by August 8<sup>th</sup>.

Ministry Fair: Will be held August 20-21. There will be one booth for both the school and the board. There needs to be one board representative there.

**Next Meeting**

Next regular meeting is scheduled for August 16<sup>th</sup> at 7 p.m. at St. Luke's.

**Adjournment**

Meeting was adjourned at 9:17 p.m.

Minutes submitted by: Margery Pierce