

**St. Luke the Evangelist Catholic School  
Family School Association (FSA) Meeting**

**Date & Location:** Monday, November 7, 2016, 6:30pm – 8:00pm  
St. Luke the Evangelist Catholic School, Ankeny, IA – Room #120

**Attendees:** Executive Council:  
Susan Grebasch, President [fsa-president@slte-school.org](mailto:fsa-president@slte-school.org)  
Chrissy Eberhart, Vice President [fsa-vicepresident@slte-school.org](mailto:fsa-vicepresident@slte-school.org)  
Eric Peters, Treasurer [fsa-treasurer@slte-school.org](mailto:fsa-treasurer@slte-school.org)  
Erin Schmitz, Secretary [fsa-secretary@slte-school.org](mailto:fsa-secretary@slte-school.org)

**Agenda:**

**1. Welcome**

**2. Updates from Principal Eaton**

- (a) Praise for the first ever Trunk or Treat and for the playground prep/assembly crew (led by Tom Carpenter).
- (b) Thank you for the conference meals, and for the hard work on the North Pole Village fundraiser.
- (c) Through a generous donation, 6 walkie-talkies were recently purchased for the teachers for use during recess. Sue also has one in the school office.
- (d) Nearly 100% participation for fall conferences this year!
- (e) Recruitment has started for next year, with an enrollment goal of 133 students.
- (f) Registration will begin in January. It's especially important that kindergarten families register as early as possible at that time (spread the word to your kindergarten family friends).
- (g) Iowa Assessments will be taken this week by the 2<sup>nd</sup>, 3<sup>rd</sup>, & 4<sup>th</sup> graders.
- (h) Wednesday, Nov. 16<sup>th</sup> is picture retake day.
- (i) Practicing is underway for the Christmas Program (Thursday, Dec. 15<sup>th</sup>). The theme of the program is Christmas, as seen through the eyes of St. Francis.
- (j) Progress reports will go home with students on Tuesday, Nov. 22<sup>nd</sup>.
- (k) Simply to improve the security of our school building, a few additional security measures have been put into place. The cafeteria will now always be locked.
- (l) We now have a maintenance man, and his name is Mike. He's the father of a St. Luke's student.

**3. Financial Update**

- (a) Playground fund: \$35,000 total. Today it's at \$13,000, working toward a total of \$20,000 needed for Phase 2. Phase 3 will cost \$35,000.
- (b) The Golf Outing profited \$1,800.
- (c) Cash on hand is currently about \$2,000.

#### 4. Old Business

- (a) Trunk or Treat on Oct. 28<sup>th</sup> was very successful, so we'll plan to do it again next year. Will be able to start planning earlier next year.
- (b) North Pole Village craft show on Nov. 5<sup>th</sup> – Volunteers had a fun time working together, and Amanda took lots of notes for next year. Profit was a little over \$2,000. Big thanks to Amanda for her overall organization of the event!

#### 5. New Business

- (a) OLIH Open House
  - Sunday, Nov. 20th, 12:30-2:00pm; our teachers will be here, too.
  - We'll need volunteers during the open house, and to help serve cookies and juice in the gym.
- (b) Christmas Program/Gifts
  - Thursday, Dec. 15<sup>th</sup>, 6:30pm in the sanctuary, with cookies/refreshments and drinks in the gym afterward.
  - Questions regarding costumes (email Mrs. Kenkel).
  - Christmas gifts for teachers should be done on your own (there won't be organized group/class gifts), if you choose to give a gift (voluntary).
  - Working on lists of the teachers' 'favorites' to help give ideas for gifts.
- (c) Family Night
  - It was suggested to hold off on this until January, after the holidays.
  - Another suggestion was to do this on a monthly or quarterly basis to give parents/families more opportunities to get to know each other.
  - Amanda may have a few packaged leftovers from the North Pole food booth that could be served.
- (d) Spirit Wear
  - Need to touch base with Natalia; hope to have an e-flyer available in time for orders to be submitted and received before Christmas.
- (e) School Board Updates
  - Given by School Board member Kelly Royal
  - Next meeting: Monday, Nov. 14<sup>th</sup>, 7:00pm
  - The meetings are open, and parents can attend.
  - If you can't/don't want to attend the meetings, the best way to keep up on what the School Board is discussing and working on is to read the minutes that are posted on the school website.
- (f) Green Gala Update
  - Gala will be held Saturday, Feb. 11<sup>th</sup> at the Marriott Courtyard in Ankeny.
  - Your ticket(s) will buy you dinner, the auction, and dancing.
  - Please help us in this fundraiser by: purchasing tickets; purchasing items at the auction; volunteering.
  - Software will be purchased that enables us to do bidding online on smartphones. You register online, and you don't have to be present to bid; however, there will be a few live auction items that you will need to be present to win.
  - Questions, or want to volunteer/help? Contact Jayna Beal, Gala Chair: (319) 899-3831 or jaynaLynne14@hotmail.com

## 6. Important Upcoming Dates

Nov 9 – Spirit Wear Day at school  
Nov 14 – School Board meeting, 7:00pm  
Nov 17 – 2<sup>nd</sup> Grade First Reconciliation Retreat  
Nov 18 – 1<sup>st</sup> trimester ends  
Nov 20 – OLIH Open House at St. Luke (12:30-2:00pm)  
Nov 21 – Thanksgiving Dinner at lunch  
Nov 22 – Progress reports go home  
Nov 23-25 – No School; Thanksgiving Break  
Dec 1 – 2<sup>nd</sup> Grade First Reconciliation  
Dec 5 – FSA December meeting (6:30pm)  
Dec 15 – Christmas Program (6:30pm)  
Dec 21 – Christmas parties (morning)  
Dec 21 – 11:15am early dismissal  
Dec 22-Jan 3 – Christmas Break

## 7. Contact Info for Officers

Susan Grebasch	President	<a href="mailto:fsa-president@slte-school.org">fsa-president@slte-school.org</a>
Chrissy Eberhart	Vice President	<a href="mailto:fsa-vicepresident@slte-school.org">fsa-vicepresident@slte-school.org</a>
Eric Peters	Treasurer	<a href="mailto:fsa-treasurer@slte-school.org">fsa-treasurer@slte-school.org</a>
Erin Schmitz	Secretary	<a href="mailto:fsa-secretary@slte-school.org">fsa-secretary@slte-school.org</a>

### Next Meetings:

- Executive Board: Monday, November 21, 2016, 6:30pm at TBD in Ankeny.
- General Session: Monday, December 5, 2016, 6:30pm, Room #120 at school.