

**St. Luke the Evangelist Catholic School**  
**Family School Association (FSA) Meeting**

**Date & Location:** Monday, May 1, 2017 - 6:30 pm - 8:30 pm  
St. Luke the Evangelist Catholic School, Ankeny, IA

**Attendees:** Executive Council;  
Susan Grebasch, President fsa-president@slte-school.org  
Chrissy Eberhart, Vice President fsa-vicepresident@slte-school.org  
Eric Peters, Treasurer fsa-treasurer@slte-school.org  
Jamie Clyde, Secretary fsa-secretary@slte-school.org

**Agenda:**

**1. Welcome/Opening Prayer**

- a. Welcomed Tony Land from the Social Concerns Committee and Mrs. Dvorak, 4th Grade teacher.

**2. Updates from Principal Eaton**

- a. Teacher Appreciation Week
  - i. Teachers will be attending the Chamber of Commerce Education Celebration on Wednesday evening.
- b. Next Year - Registration
  - . Currently 118 total registered
- i. Currently interviewing teachers for second 1<sup>st</sup> grade class and the 5<sup>th</sup> grade class.
  - 1. One contract has been offered and two more perspectives will be interviewing in the next couple of weeks.
- c. Field Day
  - . Field Day is May 23rd.
  - i. Coach J will need parent help with the activities.
  - ii. Large Motor Skill events will occur in the morning and team events will take place in the afternoon.

**3. Teacher Update**

. Mrs. Dvorak, 4th grade teacher, gave tour of her class room and explained the STEM projects that have taken place this year in 4th grade. She also advised that St. Luke's was awarded another STEM grant for next year: ST Math = Spatial Temporal Math for Kindergarten - 5th.

**4. Bread of the World - Tonia Land**

- a. Tonia Land from the Social Concerns Committee asked those present at the meeting to write letters to the state senators asking them to support those initiatives in line with the mission of Bread for the World.
- i. More information: <http://www.bread.org/>

**5. Financial Update**

- a. Play Ground
  - i. After the Green Gala we were 3,000 short on reaching the final goal to complete the playground.
  - ii. We have since received a \$1,000 donation and another \$1,000 is on its way.
  - iii. Expect to have the building scheduled for Phases 2 & 3 of the playground scheduled by end of May.
    - 1. Tonya has already met with the facilities committee and they have approved it.
    - 2. Diocese must review plans
    - 3. We will need volunteers to help assemble (July/August)
- iv. Focus will shift to fundraising for maintenance of the equipment.
- b. FSA Account
  - . There are three parts that make up our FSA Account
    - 1. General needs/teacher needs

- 2. Technology fund
- 3. NCEA Conference
- i. Will be working on setting up priorities for the budget expenses with Tonya.

c. Golf Outing  
 . There are a handful of people who are currently helping to organize this event.

**6. Old Business**

- a. Bike/Walk/Run May 22<sup>nd</sup> –
- i. Current donations are less than \$6,000
- ii. Registration is low less than 100
  - 1. People possibly waiting to register
- iii. T-Shirts have to be ordered by May 9th.
- b. Yearbook - Chrissy Eberhart
  - . Forms to order will be going home in backpacks.
  - i. Still needing pictures for 2nd grade section. Emailed Miss. Krutsinger she is supposed to be emailing some back.
  - ii. Will follow up on submission date and when books can be expected.
- c. Teacher Appreciation Week
  - . Taking place this week.
    - 1. Flowers were already placed in every classroom.
  - i. Email was sent to families requesting help with week's activities.

**7. New Business**

- a. Executive Council Openings - Fundraiser Coordinator & Treasurer
- i. Looking at splitting the duties of the treasury position.
  - 1. Fundraiser coordinator - Looks out for bigger picture of all fundraisers
  - 2. Treasurer - Monitors the FSA account. More money oriented.
- ii. Eric is willing to stay in position of treasurer if no replacement is found.
- iii. Jamie Clyde has joined as our new Secretary.
- b. Donald's Uniform Try On - Helpers
  - . June 6 & 7 will be uniform try on.
  - i. Looking to get spirit wear through Donald's
    - 1. Ships to school free
    - 2. Variety of items available
- c. School Board Update/Marketing Committee
  - . Next marketing meeting is Thursday.
  - i. Brochures were made and distributed to OLLL in backpacks.
  - ii. Looking at how to cross advertise school - parish
  - iii. Fr. agreed to try school led Masses on the weekend.
    - 1. Would need someone to coordinate this.

**8. Important Upcoming Dates**

- May 9 - Kindergarten Roundup for incoming (no current Kindergarten classes that day)
- May 10 - Spirit Wear Day
- May 12 - 3rd Grade Market Day
- May 16 - Visit from Public Library
  - Fundraiser Night at Chick-fil-a
- May 21 - Bike Walk Run
- May 23 - Field Day (Rain Date - May 25)
- May 24 - Out of Uniform Day
- May 26 - Last Day of School - 11:15 Dismissal
- June 5 - FSA Meeting (no meeting in July)
- June 8 - Summerfest Parade (9-11:30 am)
- July 27 - Summer Picnic at St. Luke's (Gym if raining)

**Next Meeting** – General Session, Monday, June 5, 2017, 6:30 pm at St. Luke’s School, Room 120.