

# **St. Luke the Evangelist School Board Meeting Minutes**

## **August 29, 2017**

### **Call to Order**

The regular meeting of the School Board was called to order at 6:53 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Licia Pettit, Amy Thompson, Shawn Althaus, Katherine Rafferty, Denelle Hogan, Kelly Royal

Member absent: Kayla Crann

Staff present: Father Larry Hoffmann, Father Adam Westphal, Tonya Eaton

Visitors present: Tracy Bonday, Susan Grebasch

### **Approval of Minutes from Prior Meeting**

Minutes approved prior to meeting via email.

### **Approval of Agenda**

Agenda approved.

### **Reports**

#### **Phase II Building Committee**

Report submitted by Licia Pettit.

Discussion: The architect has been chosen. The needs of the school and parish are being assessed by the committee and through an emailed survey. The Ankeny City Council has approved the building permit for the installation of the portable classrooms.

#### **Principal**

Report submitted by Tonya Eaton.

Discussion: We currently have 119 students in our school.

#### **Marketing**

Report submitted by Kelly.

Discussion: The Marketing Committee placed welcome signs in the yards of all new families the night before the first day of school. Feedback was very positive and the committee hopes to do this next year. Last Sunday's 8:30 Mass was assisted by St Luke students and followed by donuts and fellowship in the gym. This is also going to be a yearly tradition the first Sunday after school starts. Marketing brochures have been printed and will be distributed to students at Our Lady's Little Learners preschool as well as K-5<sup>th</sup> grade religious education students at St Luke's and OLIH.

#### **FSA**

Report submitted by Kelly

Discussion: FSA is rolling out a new volunteer system. All major FSA events will be coordinated by parents in different grade levels as assigned.

## Discussion Items

### **Learning Supports**

The board discussed adding an academic support person who can serve as a reading resource teacher. We would like to be able to serve students with IEPs here instead of sending them to Ankeny Public schools for a portion of the school day as we do now. Board also discussed partnering with retired persons in the parish who can volunteer in the school to read with children needing extra support. Action steps: Tonya will survey teachers to see what they need. The senior citizen program will be advertised in the parish (OLIH as well) by email and bulletin – Katherine will write email, Licia or Father will speak at Mass. A Talented and Gifted or Extended Learning Program was discussed as well.

### **Future Discussion Items**

Middle School, Salary Scale, Graduate Profile. The Policy Subcommittee needs to look at board membership by-laws.

### **School Board Positions Open**

We have two board members finishing their term this September. Prospective candidates will need to have their resume in by 9/15.

### **Next Meeting**

Next regular meeting will be held September 26<sup>th</sup> at 6:30pm.

### **Adjournment**

Meeting was adjourned at 8:16p.m.

Minutes submitted by: Margery Pierce