

St. Luke the Evangelist School Board Meeting Minutes

September 26, 2017

Call to Order

The regular meeting of the School Board was called to order following prayer at 6:34 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Licia Pettit, Amy Thompson, Anna Schaffer, Kelly Royal

Members absent: Shawn Althaus, Katherine Rafferty, Scott Ciochetto

Staff present: Father Larry Hoffmann, Tonya Eaton, Theresa Seeman

Visitors present: Susan Grebasch

Approval of Minutes from Prior Meeting

Minutes approved prior to meeting via email.

Approval of Agenda

Kelly asked to add the following items to the agenda: pick-up line safety, city school street zone, board member report submission process, and action item follow-up.

Board Procedure

Kalya Crann and Denelle Hogan have finished their terms as board members. We are grateful to them for their years of conscientious service. Our new members are Anna Schaffer and Scott Ciochetto. We welcome them to our board! Licia would like to designate "captains" or committee heads. Shawn is off of Marketing Committee, Anna will take over as FSA captain.

Installation of New Members

This will wait until October when Scott is here.

Open Forum

Theresa Seeman, kindergarten teacher, was present. Ms. Seeman discussed the kindergarten phase-in days, which were new this year. She felt this was beneficial to the students and staff and heard positive feedback from parents as well. The curriculum, "Handwriting without Tears," was implemented this year and is going well. The added components to the Religion curriculum are also going well. The kids get to tell Bible stories in their own words. The new morning activity tubs have been a success. Each child selects a different tub with a math or reading activity to get their day started.

Reports

Family School Association

Report submitted by Kelly Royal

Discussion: Kelly reported that families are interested in being able to read the school board committee reports. Can we put these in the board minutes? Committee reports will now be emailed to the board secretary to include in the minutes.

Phase II Building Committee

No report submitted.

Discussion: The committee continues to work with the architect on different plans and options. The Parish Survey data said parishioners want more space for both school and church activities. The committee is very pleased with the architect. Licia brought in a diagram of the current classroom space and was able to demonstrate for the board how the classes would move through the classrooms and how the portable classrooms will be used. Licia asked for a survey to be conducted of our current families to see how many younger siblings will be incoming next year.

Finance

Current finance sheet passed out. The numbers are a bit skewed as it was for our first month. The Finance committee is working on the budgeting calendar to give to finance council. The board reviewed it.

Policy

Report submitted by Amy.

Discussion: Our School Board members are no longer elected, but will be discerned by the priest and the principal. This policy changed was motioned and approved. Perhaps we should reevaluate how we elect future board presidents. Next year we should get our new board members in July, they can observe the August meeting and be installed at the September meeting.

Principal

Report submitted by Tonya Eaton.

Discussion: The portable classrooms should be put in place in the coming months. We will have the library and band in those rooms this year.

Marketing

Report submitted by Kelly.

The committee is working on another student-led Sunday Mass to be held in conjunction with a school open house.

Discussion Items

School Zone

Kelly will talk to Paul Moritz about the process to get a school zone on Weigel Drive to regulate the speed limit during school hours.

Vehicle Pick up Line

Kelly raised concerns over the situation on Weigel Drive during the after school car line. Licia determined that this is a school procedure issue, not a board issue. Tonya will look into it.

Future Discussion

Salary Scale is moved to October. New items: Mission and Vision Statement, and graduate profile (what do we want our graduates to know and possess after their time at our school?) A Wellness Committee is required for all schools by the state.

Next Meeting

Next regular meeting will be held October 24th at 6:30pm.

Adjournment

After prayer, the meeting was adjourned at 8:40 p.m.

Minutes submitted by: Margery Pierce