

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
October 27, 2020 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities

- a. Call to Order — Joe Schmidlein – 6:34 pm
- b. [Prayer](#)
- c. Roll Call – Joe Schmidlein
 1. Voting Members Present - Katie Garrett, Sam Knezevic, Nate Newman, David Niedergeses, Steve Pins, Meghan Rupiper, Joe Schmidlein.
 2. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Secretary Susan Grebasch
- d. Call for Additional Agenda Items – All members – None.
- e. Approval of Agenda – All members
 1. Sam Kenzevic motioned for approval, Steve Pins second. Agenda approved by all members present.

2. Open Forum (non-Board member presents information to the board)

- a. **Ms. Pollpeter – Iowa Social Studies Curriculum**
 1. Reviewed new program implemented across Diocese.
 2. Students research topic question and present cases after researching.

3. Reports (questions about reports that have been emailed prior to the meeting and follow at the end)

- a. Administrative Report – Principal Misty Hade
 1. Reaching out to current online students to get feel for 2nd trimester – if they continue or come back into building. Still getting positive feedback about current online learning.
 2. Principal Hade presented Monday, Oct. 26 at OLIH Pastoral Council about current happenings. They want to continue collaboration.
 3. Free lunch – seen uptick. Served 658 school lunches last week. The school will get back in funding close to \$100,000 which will help cover extra food costs and storage. Federal funding pays for this free lunch program.
 4. Spanish started last week. Starting to look at if we can add other grade levels.
- b. Extra-Curricular Programming - Steve Pins
 1. Geography Bee has been cancelled for this year.
 2. Still working with Diocese on their restrictions for indoor sports – mask wearing and how many (if any) visitors/parents can be in the play area.
 3. Steve will work on other options for second trimester to help replace some that aren't able to happen.
- c. Capital Campaign & Building - Father Ken Halbur
 1. Breaking ground – equipment coming in this week.
 2. Still about \$300,000 short of total building goal.
- d. Technology Captain – David Neidergeses – No update.
- e. Grant Captains – David Neidergeses/Joe Schmidlein

1. GrantStation renewal – Our Grantstation subscription is closing within weeks. Will be collecting details on all grantmakers that are even close. Still looking at it but may not be worth renewing at this point due to low opportunities.
 2. So far, most grantmakers we've looked at in the past are not publishing anything online for 2020-21. That includes Prairie Meadows and the Dahl Trust. We can try calling; don't want to just assume the pandemic has killed all grant making for the year.
- f. Finance Captain - Sam Knezevic – see Discussion items.
 - g. Policy/Handbook Captain – Katherine Garrett – No update.
 - h. SIAC Captain – Nate Newman/Meghan Rupiper
 1. Updating status
 2. School survey – getting ready to have available for conferences. Working on setting up for electronic distribution as well as some paper copies. David Neidergeses will send out draft to board members to review.
 - i. Family School Association Captain – Joe Schmidlein
 1. Discussed upcoming events – Green Par-Tee and Green Gala.
 2. Working with last year's Oxtoberfest money to look at extending sidewalk on north side all the way to Weigel.
 3. Green Gala – Feb. 13, 2021 still on track with DMACC center to see what in-person options are available as well as planning a virtual backup option.

4. Discussion Items

- a. 2021-2022 Tuition
 1. Currently \$3850.00. To reach the 4% goal mentioned for salary increases, would be roughly a 9% increase to tuition.
 2. Board agreed to have Sam Knezevic and Principal Hade start building budget based on overall salary increase at both 4% and 5% and see what the numbers show. The board will then review the working budget numbers and start to work on the end budget/tuition at November's meeting.
- b. Faculty and Staff Salaries
 1. Last year, teachers got a total of 4% raise to help advance their salaries to reach comparable to Ankeny Community Schools.
 2. If we wanted to provide a 4% across the board for all staff and teachers next year, along with two additional teacher positions, that would be about another \$350-\$400 per student increase next year based on assumption of 255 students next year (being conservative at this time).
- c. Extra-curricular Activities for 2nd Trimester – see above notes in Reports.

5. Introduction of New Items

6. Fr. Ken's Comments

- a. Currently at about 60% mass attendance compared to last year's October mass attendance.
- b. Religious Education moving along. Working on 2021-2022 schedule.

7. Closing Prayer

8. Adjournment—Joe Schmidlein

- a. Motion to adjourn at 7:58 pm, Sam Knezevic motioned, Steve Pins seconded. All present approved.

9. Next Meeting: November 24th, 2020 – moved to Tuesday November 17, 2020 at 6:30 pm.

Bulletin Blurb – The School Board met on October 27, 2020. Members listened to a presentation regarding a new social studies program where students research a topic and present their cases after researching. After that, reports covered the increase in free lunches due to the federal program coverage as well as Spanish is now starting for grades 5-8. Extra-curricular program continues to develop with ongoing changes and updates. Discussion also focused on the new building starting to break ground in the next weeks. In discussion items, topics focused mostly on financial goals for next year regarding tuition and teacher salaries. Board members will put together tentative budgets based on several factors in percentage increases to discuss more final numbers at the November meeting. Due to Thanksgiving week, November’s meeting has moved to Tuesday, November 17, 2020.

Reports

Principal’s Report

October Board of Education Report

St. Luke the Evangelist Catholic School~ Misty Hade Mission and Core

Values:

We Pray~We Learn~We Serve

Vision:

St. Luke the Evangelist Catholic School is an inviting, positive community where ALL are respected, encouraged and challenged. As a family, we lead with a servant heart. We strive to build faith, academic, and emotional growth for each individual as a valued child of God.

- Enrollment Numbers: 2020-2021 (as of 10/22/2020)
 - Kindergarten: 34
 - First Grade: 37- 1 online
 - Second Grade: 43- 3 online
 - Third Grade: 39- 1 online
 - Fourth Grade: 33
 - Fifth Grade: 20- 1 online
 - Sixth Grade: 20- 2 online
 - Seventh Grade: 10- 2 online
 - Eighth Grade: 5 TotalStudents: 241
- What is keeping us busy this month?
 - Pray:
 - Faith Journey session- A Vision of Catholic Education
 - Student-led Masses
 - Morning and afternoon prayer
 - Prayer before and after lunch
 - Rosary for the month of October led by different grade levels
 - Blessing of Divine Mercy Scapulas and St. Benedictine medals
 - Celebration of the Feast Day of St. Luke.
 - Developing a plan for students in 3-8th grade to receive the Eucharist during Mass on Wednesday
 - Learn:
 - MTSS- multi-tiered system of support
 - What it is and how we are going to document interventions for students who are below the benchmark?- Susan’s grad school project.
 - Data day for K-5
 - Meeting with teachers to discuss interventions for students in the area of reading.
 - Assessment strategies professional learning
 - Speaker Trevor Ragan

- Being in classrooms
 - Walkthroughs providing feedback
 - Observations
 - Being a part of PLC meetings
 - IEP meetings
 - Serve:
 - Mission Day for our Sister School! Holy Family Education
- Success
 - Green-Par-Tee
 - What have you seen or witnessed to further our vision/mission? **Emily did a great job teaching mentor sentences. It is showing in 5th-grade writing. I love the love bugs. Penney met with 40 new kids. They are all excited to be here. Students are happy and feel like they are getting the attention they need. Mission Awareness day. Spiritual Life plan Rosary for the month.**
 - Free lunch for students through the end of the year.
 - Spanish began for students in 5th-8th grade
- Information
 - **Conferences-** The link was sent out in the Thursday, October 22nd newsletter. Parents get to choose in-person or online conferences.
 - **Kindergarten Registration Night-** Scheduled for November 30, 2020.