

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
November 30, 2021 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities

- a. Call to Order at 6:32 pm — Sam Knezevic
- b. [Prayer](#)
- c. Roll Call – Sam Knezevic
 - i. Voting Members Present – Chrissy Eberhart, Katherine Garrett, Emily Haack, Madeline Kerr, Sam Knezevic (President), Nate Newman, David Niedergeses, Steve Pins (Vice President), Meghan Rupiper.
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Secretary Susan Grebasch
- d. Call for Additional Agenda Items – All members
 - i. None.
- e. Approval of Agenda – All members
 - i. Motion to add to current agenda by Steve Pins, Dave Niedergeses second. All present approved.

2. Open Forum (non-Board member presents information to the board)

- a. None.

3. Reports (questions about reports that have been emailed prior to the meeting)

- a. Administrative Report – Principal Misty Hade
 - i. Ms. Nowak reported that the out-of-uniform held for Heifer International raised over \$800 and due to their timing and program, it was tripled on the receiving end for a total over \$2400 in the name of St. Luke's.
 - ii. Middle Schoolers received a bible blessed by Father Ken. Going forward, each 6th grader and new middle school student will receive one. The students will be able to keep them permanently.
- b. Extra-Curricular Programming - Steve Pins
 - i. Anna Schaffer updated the group on *The Chosen* program for middle schoolers. They are through five episodes and the participants seem to really enjoy it and are discussing the program with their families at home.
 - ii. Girls' basketball – having fun and getting better as they wrap up their season.
 - iii. Boys' basketball – signup is starting. Probably have three teams.
- c. Capital Campaign & Building - Father Ken Halbur
 - i. No report.
- d. Technology Captain – David Neidergeses
 - i. To get a better grasp on the tech space, want to start mapping out the tech and stem related activities where the board does or might support St Luke's school. More discussion to follow in the months ahead.
- e. Grant Captain – Madison Kerr
 - i. No questions, see report.
- f. Finance Captain - Sam Knezevic

- i. See Discussion Items.
 - g. Policy/Handbook Captain – Katherine Garrett
 - i. No report
 - h. SIAC Captain – Nate Newman/Meghan Rupiper
 - i. No report.
 - i. Family School Association Captain – Katherine Garrett
 - i. Scoreboard is in and will most likely be mounted on the west wall. They will come in during Christmas break to install it.
 - ii. A popcorn machine was ordered and will be used at events.
- 4. Discussion Items**
- a. All member vote on 2022-2023 salaries & tuition / finalize budget
 - i. Budget for next year is based on a target of 300 students
 - ii. Decided to revisit in February the discussion on benefits once next year’s school enrollment is better known. Benefits run July – June.
 - iii. Non-Catholic tuition will increase to \$6200 and then future increases will be in tandem with St. Luke’s actions.
 - iv. Motion by Dave Niedergeses, Steve Pins second, to recommend to pastor, that for 2022-2023, the tuition raise \$125 for a total of \$4150 for the first student, and a net 6% increase for all staff members (this includes standard 2% base step plus additional 4% increase for teachers). All present approved.
- 5. Introduction of New Items**
- a. None.
- 6. Fr. Ken’s Comments**
- a. FSA doing the Luau again on August 6, 2022.
 - b. Looking at probably having two school masses next year due to the increase in students and limitations of seating to include parents.
 - c. Diocese started their Capital Campaign. St. Luke’s has a goal to reach. More information will come out about this later.
 - d. Tithing is up at this time.
- 7. Adjournment—Sam Knezevic**
- a. Motion to adjourn at 7:58 pm. David Niedergeses motioned, Katie Garrett second. All present approved.
- 8. Closing Prayer**
- 9. Next Meeting:** January 25, 2022, 6:30 pm

Board of Education Report

November Board of Education Report

Collective Commitments:

We Pray~We Learn~We Serve

Mission:

St. Luke the Evangelist Catholic School is a collaborative community where ALL are respected, encouraged, and challenged.

Vision:

We are committed to building faith, academic, and emotional growth for each individual.

- Enrollment Numbers: 2021-2022 (as of 10/29/2021)
 - Kindergarten: 35
 - First Grade: 38
 - Second Grade: 35
 - Third Grade: 45- we had a family move out of state
 - Fourth Grade: 38
 - Fifth Grade: 35
 - Sixth Grade: 19
 - Seventh Grade: 20
 - Eighth Grade: 10 Total
 - Students: 275
- What is keeping us busy?
 - Pray:
 - Preparing for Advent
 - Mass led by 2nd and 1st-grade students
 - Learn:
 - PLC
 - Working on unpacking an essential standard
 - Leadership Team Meeting
 - Calendar 2022-2023
 - PBIS Tier 2
 - Reviewing data of students
 - Student Support Team Meeting
 - This group meets every Thursday morning to talk about students and data.
 - Meeting with AEA on students who need more support
 - Professional Learning Day
 - Morning at St. Luke's
 - Afternoon at Holy Trinity with St. Pat's and St. Augustin working on unit plans and common formative assessments.
 - 3 teachers and the administrator attended a workshop on behavior supports for students
 - Observations and teacher meetings
 - Serve:
 - Mission Awareness day for Operation Christmas Child
- Success
 - Conferences- 95% of parents participated
 - PBIS 1st trimester reward
 - Kindergarten information night
 - 5th grade and 1st-grade buddies
 - Lucas badminton tournament 6th and 7th grade
 - 5th grade is really good about helping someone who is struggling with band
 - Being provided with parties for All Saints Day
 - Elizabeth Bandstra and Emily have been great about sharing with Gabrielle and Elizabeth
 - Students recognize their emotions and how to deal with them since the beginning of the year
 - A lot of growth of students in tier 2 and tier 3

Extra-Curricular Report

1. Science Exploration (K-2)
 - a. Last day was Wednesday 11/10/21
 - b. This was a lot of fun for both myself and the kids, I hope to schedule another for the March-May timeframe
2. Girls Basketball (5-8)
 - a. 11 girls on the team
 - b. St. Luke's hosted 3 weekends of basketball during the month of November
 - i. Boy Scouts handled concessions for 2 of the three weekends
 - c. Last regular season games are this weekend
 - d. Tournament play is the following weekend
3. *The Chosen* (6-8)
 - a. 7 middle school kids signed up
 - i. 6th grade = 5
 - ii. 7th grade = 1
 - iii. 8th grade = 1
 - b. Anna Schaffer will be on to tell us more about this faith based extra-curricular
4. Battle of the Books
 - a. This has been canceled
5. Speech and Debate (6-8)
 - a. Competitions start 02/08/22
 - i. One competition per month after
 - ii. Last competition is 05/03/22
 - iii. Still need someone to lead this.
 1. I will put on Facebook parent page this week to see if we have any parents interested in coaching this event for our middle schoolers
6. Boys Basketball (5-8)
 - a. Registrations started 11/18/21
 - b. Currently sit at 28 boys registered, which puts us at 3 teams at this point
 - i. 5th grade = 11
 - ii. 6th grade = 7
 - iii. 7th grade = 5
 - iv. 8th grade = 5
 - c. Practices start mid-December
 - d. Games will start 01/29/22
 - i. Tournament Dates March 5-6, 2022
7. Real Food 4 Kids Cooking Club (K-3)
 - a. 5 week club for kids in grades K-3
 - b. Will be held on Mondays after school in the Art room from 3:30-5pm
 - i. January 10–February 14 (no club on January 17th as we don't have school)
 - ii. Cost is \$90
 - iii. Jill Anderson will be teaching this session

Grant Report

- Project Lead the Way
 - Gateway Program (6th-8th)
 - PLTW Gateway's 10 units empower students to lead their own discovery. The hands-on program engages student activity in computer science, engineering, and biomedical science, and a range of paths and possibilities they can look forward to in high school and beyond.
 - Initial startup grant for \$20,000.
 - Recurring for \$10,000.
 - 10 Units:

- Design and Modeling
 - Automation and Robotics
 - App Creators
 - Computer Science for Innovators and Makers
 - Energy and Environment
 - Flight and Space
 - Science of Technology
 - Magic of Electrons
 - Green Architecture
 - Medical Detectives
- Current deadline is 12/11
- Catholic United Financial
 - Awarded in Feb. 2022