

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
April 26, 2022 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities (5 minutes)

a. Call to Order — Steve Pins at 6:45 pm

b. Opening Prayer

Loving and Gracious God, you are indeed the giver of all good gifts, and we thank you today for all your blessings, for the successful outcomes of our school events and for all our staff members, both the teaching and support members.

We ask that you bless them abundantly and we continue to seek your wisdom, guidance, courage, and strength. Be with us in our deliberations and help us to be wise in the decisions we make for the good of all those who have placed their trust and confidence in our leadership.

Give us insight to lead with integrity that our decisions may reflect what is right and good. Help us to make decisions that are for the good of all and guard us from blind self-interest. Dear Lord, grant us the humility to always seek your will in all that we do and speak.

All Glory be to you, loving God, now and always through Christ and the Holy Spirit forever and ever. Amen.

c. Roll Call – Steve Pins

i. Voting Members Present – Chrissy Eberhart, Katherine Garrett, Emily Haack, Madeline Kerr, Nate Newman, David Niedergeses, Steve Pins (Vice President), Meghan Rupiper. Absent Sam Knezevic (President)

ii. Non-voting Members Attending – Principal Misty Hade, Secretary Susan Grebasch. Absent Father Ken Halbur

d. Call for Additional Agenda Items – All members

i. Addition of Catholic Tuition Organization (CTO) Presentation.

e. Approval of Agenda – All members

i. Motion to approved amended agenda by Nate Newman, Dave Niedergeses second. All present approved.

2. Open Forum (non-Board member presents information to the board)

a. Jeanne Thill from Catholic Tuition Organization (CTO) presented on the program – both contributing and how students/families receive assistance.

b. CTO provides tax credits (different than tax deductions) for donors. They see an immediate credit on their taxes and reduces the amount they may have to pay to the IRS.

c. They hope to raise \$4.5 million this year to give away to students in the Diocese. CTO has to give away at least 90% of their money raised. Last year they gave away 93%. The rest is used for operating costs.

d. For 2021-22 awards, 66 St. Luke students received assistance. Average award was \$819 for a total of \$54,065.

e. Everyone is encouraged to apply. The first deadline was at the beginning of April but they are looking at adding another June deadline as well as there is one in July.

- f. If you want more information on contributing or receiving, contact Principal Hade or Jeanne at jwells@dmdiocese.org or www.CTOIowa.org.

3. **Reports** (questions about reports that have been emailed prior to the meeting - 25 minutes)

- a. Administrative Report – Principal Misty Hade
 - i. Guidance counselor Mrs. Stuber attended a UNI social and emotional conference. She will be working to implement ideas and concepts into the curriculum.
 - ii. Registration for next year is currently at 291 (budgeted for 300).
- b. Extra-Curricular Programming - Steve Pins
 - i. Four track teams will compete in the Drake Relays.
 - ii. Bootcamp with Kate was cancelled due to lack of participants.
- c. Capital Campaign & Building - Father Ken Halbur
 - i. None.
- d. Technology Captain – David Neidergeses
 - i. Working with Iowa State University to get contacts and information to help develop more STEM programs for the students.
- e. Grant Captain – Madeline Kerr
 - i. None.
- f. Finance Captain - Sam Knezevic
 - i. None.
- g. Policy/Handbook Captain – Katherine Garrett
 - i. None.
- h. SIAC Captain – Nate Newman/Meghan Rupiper
 - i. See Parent Survey Results in Discussion Items.
 - ii. In future meetings will start to discuss School Board goals and how to measure them.
- i. Family School Association Captain – Katherine Garrett
 - i. Longhorn Dash compute up. Parents are welcome to come during the afternoon to watch their child(ren). Principal Hade will send the times out to the parents for each grade level.
 - ii. Teacher appreciation week coming up.
 - iii. Ambassador families/connections are being formed.

4. **Discussion Items (7:00)**

- a. Parent Survey Results
 - i. 84 participants returned surveys.
 - ii. Strengths – faith base, small class size, staff dedication.
 - iii. Opportunities – Middle School but it is a younger program and there was a smaller survey return group due to size.
 - iv. Top comments – Extra-curricular, lunches and academic rigor
 - 1. Extra-curricular – want more non-sports programs. Tried to offer more this year but lacked parent volunteers so had to cancel (ex. debate and chess). Two programs (Battle of the Books and Geography Bee) were discontinued regionally so not able to offer.
 - 2. Lunches – Currently limited by the National School Lunch Program (free lunch program) on what to provide, Mrs. Hade will be working with the staff to make other improvements. Also limited by supply chain issues and operational space to house inventory.
 - 3. Academic Rigor – responses ranged from more homework to less; more communication on the curriculum.
 - v. What next?
 - 1. Improve operations and things that we can – quick hits.

2. Promote more of the good things that are happening and available.
 3. Dave will work on creating a recording of tonight’s presentation to provide context for the parents on the results.
 4. Board members will form into sub-groups (let Meghan and Nate know their preference) and start to work on action steps.
 5. Full communication and summary of the survey will be sent out to parents in later May/early June.
- b. Executive Session
- i. Motion to adjourn to Executive Session at 8:32 pm by Dave Niedergeses, Madeline Kerr second. All present approved.
 - ii. Motion to exit Executive Session at 8:45 pm. David Niedergeses motioned, Nate Newman second. All present approved.
5. **Introduction of New Items**
- a. None.
6. **Fr. Ken’s Comments**
- a. None.
7. **Adjournment—All member vote**
- a. Motion to adjourn at 8:48 pm. Nate Newman motioned, David Niedergeses second. All present approved.
8. **Closing Prayer**
9. **Next Meeting:** May 24, 2022, 6:30 pm

Bulletin Blurb – In April’s meeting, the School Board heard a presentation from the Catholic Tuition Organization (CTO) on benefits and opportunities to contribute to the program as well as receive monies for student tuition. Contributors receive an instant tax credit on their taxes (not a deduction) so it may reduce their overall taxes to the IRS. For the 2021-2022 school year, 66 students received awards from CTO toward their tuition at an average of \$819. If you want more information on contributing or receiving, contact Principal Hade or www.CTOIowa.org. The board also discussed parent survey results and will be forming sub-groups to address and provide action items on the most noticed items. A full summary and follow up will be sent to the parents in late May/early June. The next board meeting is Tuesday, May 24, 2022 at 6:30 pm.

Principal’s Report

April Board of Education Report

Collective Commitments:

We Pray~We Learn~We Serve

Mission:

St. Luke the Evangelist Catholic School is a collaborative community where ALL are respected, encouraged, and challenged.

Vision:

We are committed to building faith, academic, and emotional growth for each individual.

- Enrollment Numbers: 2021-2022 (as of 3/7/2022)
 - Kindergarten: 35
 - First Grade: 38

- Second Grade: 35
- Third Grade: 45
- Fourth Grade: 38
- Fifth Grade: 35
- Sixth Grade: 19
- Seventh Grade: 20
- Eighth Grade: 10
- Total Students: 275

- What is keeping us busy?

- Pray:

- A day of reflection on Good Friday
- Living Stations of the Cross- prayed by 8th-grade students
- 5 minutes of faith- Tuesdays at 7:55 AM with Mrs. Hade
- Administrator Lenten Prayer Mondays
- Combined grade levels leading Mass
- Mass Choir volunteers sharing their God-given talents!
- New afternoon prayer for the month of April: Apostles Creed

- Learn:

- Math training for K-4 teachers and, Mrs. Hull, Mrs. VanDerLinden, Ms. Owens, and Mrs. Hade
- PLC
 - Working on developing a common formative assessment
- AEA Team Meeting
 - Discuss concerns of students academically and behaviorally
- PBIS
 - Longhorn Buck incentive for teachers
- Student Support Team Meeting
- Student accommodation plan meetings with Mrs. Stuber
- Parent meetings
- Teacher observations
- Subbing for teachers
- Administrator meeting at St. Joseph's

- Serve:

- Mission Awareness day for Refugees.
- Tours
- Middle School doing a service project with a local senior living center

- Success

- 2nd grade working Margaret Spikes in the garden
- 1st grade using Sneak Peek passes
- K-1 author visit
- Middle School poetry development-showing emotional growth and supporting each other
- 4th graders auditioning for Dowling musical
- Students are excited about spring concerts
- Staff members willing to help teachers and students out
- Students trying their best with testing
- Students donating materials to teachers
- Families showing up for 5 minutes of faith!

- Parents helping with carline

Extra-Curricular Report

1. Continuation of Coding Club
 - a. Led by Ms. Pollpeter
 - b. Meets every Wednesday in Ms. Pollpeter's classroom
 - c. 2 Wednesdays left
2. Middle School Track
 - a. Meets Mondays and Thursdays
 - b. Coached by the Oberreuters and Murrays
 - c. Will send 4 Relay teams to the Drake Relays this week

7/8 Boys 4x100M

Lucas McNulty, Liam Juravich, Parker Whiting, Ian O'Brien

7/8 Girls 4x100

Lily Zabel, Harper Wahl, Claire Peters, Angelica Lesko

Alternate: Lauren Peters

5/6 Girls Shuttle Relay

Emily Michels, Ellie Brunkhorst, Caroline Edwards, Amelyne Sales

Alternates: Mya Tieman and Ellie Eberhart

5/6 Boys Shuttle Relay

Titan Troyer, Max Ledyard, Mason O'Brien, Eli Oberreuter

Alternates: Patrick Lora and Aaron Wuest

3. Longhorn Bootcamp
 - a. Only had 3 registered so this has been cancelled.